

McVille City Council Regular Meeting Minutes  
Sunday, December 9<sup>th</sup>, 2018 – 1:30 PM  
At the McVille City Hall

The Mayor called the meeting to order at 1:35 PM

Present: Mayor Stein members Hain, Urvand, Czarnik, Public Works Johnson & Trostad and Auditor C. Arneson, Eric Gilbertson, Larry Jacobson and Joanne Brennan.

Member Czarnik motioned to approve the Agenda as is, Member Urvand 2<sup>nd</sup>. Motion passed. Addition to the November minutes to add “recommendation of an external hard drive to back up city files”. Motion to approve November 2018 regular meeting minutes pending addition made by member Czarnik, 2<sup>nd</sup> by member Hain. Motion passed.

Public Works report: 2 bids have come in on the water plant roof, waiting for control panel estimates. They have spent a lot of time working on the water plant. Solutions were suggested for cost savings city wide, including at the Café, Auditorium and other facilities such as sealing up windows and adding a dehumidifier by the control panels in the water plant.

Eric Gilbertson spoke on the progress with the water deal being made with Tri-County Water District. He wants to set up a time to iron out details pertaining to the water reserve in the clear well in case of breakdown and ensuring a supply to the city. It was mentioned that the partial of land to be used by Tri-County should be surveyed at their expense. More research to be done as to who owns the partial and for how much it should be sold.

Financials: Revenues and payments motioned for approval as is by Member Urvand, 2<sup>nd</sup> Member Czarnik, motion passes. Motion to approve financials by member Czarnik, 2<sup>nd</sup> by member Hain, motion passes.

Payments:

F & M Bank	\$2,839.10
NDPERS	\$1,473.92
Sheriff	\$1,204.05
Boote Septic	\$350.00
GF Lab	\$41.00
Verizon	\$153.36
Oxton's	\$25.00
Brager	\$1,725.95
D & M	\$420.06
Morken	\$195.0
BCBS	\$2,813.40
Tri Co Petroleum	\$1,586.40
NDTC	\$273.81
Ferguson	\$356.63
Payroll	\$9,149.26
Braun Electric	\$237.50
Hawkins	\$1,055.74
Co Shop	\$144.00
Ottertail	\$4,345.09
Menards	\$89.10
F & M Visa	\$950.26
One Call	\$7.20
FMBND	\$15.0
ND Public Reserve	\$1,451.25

Café discussion: Member Czarnik suggested to phase out the monthly utility charges vs just suspending them. Others questioned the continuation of the \$500 credit when there was no reimbursement attempted to be made over the last 3 months. Garbage is being paid by the city. Mayor asked the café lessee how they plan to make financial changes in order to continue running. They

plan to cut employee hours and change operation hour from 7-7 during the winter. Questions were asked about employees not being paid along with other purveyors. The lessee stated that payments were being made. Mayor Stein mentioned that the lessee is in constant default of the lease, lessee agreed and expressed appreciation for the city

being lenient with him. Inventory list is in the process of being updated. After 6 month review of the lease for the café, a motion was made by member Urvand to continue with providing, free of charge, water/sewer/ garbage and to discontinue paying the \$500 utility credit, 2<sup>nd</sup> by member Hain. Member Czarnik voted no, majority vote wins and motion carries.

New member: Brent Messner and Jennifer Bachmeier will both be interviewed.

A request was made to purchase the old street sweeper currently parked. Discussion on keeping it in the case of parts being needed for the current sweeper but a decision to offer it for \$1,000 was decided upon.

Policy updates: Job descriptions for all city employees are currently vague. More accurate descriptions of each job need to be compiled. Communication issues were brought up and the discussion to work as a team on all levels was had.

Public comments: Possible state aid and sharing ways to help with utilities at the auditorium.  
Request to review bills from before the library being in the auditorium. Suggestions to be more proactive in letting the public know the auditorium is available for events.  
Mayor Stein stated that he has a payload and would like to offer volunteer services moving snow pending approval of liability insurance.  
It was mentioned that new county commissioners were appointed.  
Next regular meeting to be held January 14<sup>th</sup>, 7PM at City Hall.  
Meeting adjournment 4:00 PM

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Mayor Doug Stein

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Attest: Auditor Chanda Arneson



