

**City of McVile**  
Minutes of Regular City Council Meeting  
Monday, October 2, 2017, at 7:00 p.m.

IN ATTENDANCE: Mayor Douglas Stein; Council Members Patt Czarnik, Dianne Urvand and Douglas Trostad; City Auditor Marie Adams; Deputy Auditor Joanne Brennan; and Jonathon Trostad, PWII.

OTHERS PRESENT: Brent Huso.

1. CALL TO ORDER: By Mayor Stein at 7:00 p.m.
2. AGENDA: Two additional items were added to the agenda; café lease and raising utility rates. MOTION by Member Trostad, seconded by Member Urvand, to approve agenda; all voted aye; motion carried.
3. REVIEW/APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the September 5, 2017 were discussed. It was noted that there were some discrepancies in the minutes in portions concerning the Shade Tree Committee. MOTION by Member Urvand, seconded by Member Czarnik, to approve the September 5, 2017, with noted discrepancies; all voted aye; motion carried.
4. PUBLIC WORKS REPORT: PWII Jonathon Trostad provided the Public Works Report.
5. FINANCIAL REPORT:
  - 5.1 and 5.2 Revenues & Disbursements/Bills: Written reports of revenues and disbursements that transpired through October 2, 2017 were provided to the Council. MOTION by Member Urvand, seconded by Member Trostad, to approve and accept the reports of revenues and the September bills; all voted aye; motion carried.

The approved September bills are as follows: Blue Cross Blue Shield \$4,943.10; Hawkins Chemical \$824.52; Nelson County Highway Department \$37.50; Norman Morken \$20.00; Ness Press \$252.54; NDSU Extension \$65.00; ND Telephone \$87.53 (water plant); ND Telephone \$182.28 (city/auditorium); ND Telephone \$60.00 (website); Farmers Union Oil \$3.38; D & M Service \$198.04; GF Utility Billing \$41.00; Verizon \$151.26; Park District payroll \$600.27; ADAPCO \$1,320.00; Climate Control \$1,485.64; payroll taxes \$3,175.52; NDPERS \$1,399.23.

6. OLD BUSINESS:

6.1 Transfer \$5,000 from Sales Tax Fund to Café Fund. MOTION by Member Trostad, seconded by Member Czarnik, to transfer \$5,000 from the Sales Tax Fund to the Café Fund; all voted aye; motion carried.

6.2 Street Light Switches. Member Trostad provided an estimate from Hoyt Electric to install switches on street lights to be able to turn them off individually. MOTION by Member Trostad, seconded by Member Urvand, to install switches on six street lights at the cost of \$675; all voted aye; motion carried.

6.3 Skid Steer Update. MOTION by Member Trostad, seconded by Member Czarnik, to use the \$30,000 grant funds received from the USDA and transfer \$12,500 from the Sales Tax Fund to purchase the skid steer. A roll call vote was taken: Member Czarnik – yes, Member Urvand – yes, and Member Trostad – yes. The motion carried.

6.4 Final Budget. MOTION by Member Czarnik, seconded by Member Urvand, to approve the City of McVile's 2018 budget. A roll call vote was taken: Member Czarnik – yes, Member Urvand – yes, and Member Trostad – yes. The motion carried.

6.5 New Date for Town Hall Meeting. Mayor Stein indicated a conflict in the originally scheduled date for the Town Hall Meeting. A new date of November 15<sup>th</sup> was chosen for the Town Hall Meeting. The meeting will be publicized in the local newspaper, flyers, utility bills and on the McVile channel.

7. NEW BUSINESS:

7.1 Resignation of Council Member Neil Reiten. Mr. Reiten's letter of resignation from the Council was introduced. MOTION by Member Trostad, seconded by Member Urvand, to accept, with regret, Mr. Reiten's resignation; all voted aye; the motion carried.

7.2 Plan for Appointing New Council Member; Portfolio Duties. MOTION by Member Czarnik, seconded by Member Trostad, to proceed with advertising the vacancy on the City Council to the public to find interested individuals; all voted aye; the motion carried.

7.3 Café Lease. The lease agreement for the upcoming year was provided to Council. This item was TABLED until the next meeting.

7.4 Utility Rates. This item was TABLED pending information as to when the last increase occurred.

8. PORTFOLIO REPORTS.

Member Trostad: None.

Member Czarnik: None.

Mayor Stein: Mayor Stein stated that he would like to see a brainstorming session occur concerning economic development and creating activity in the City.

Member Urvand: None.

- 9. PUBLIC COMMENTS: Comments by Brent Huso.
- 10. ANNOUNCEMENTS: Next regular City Council meeting: Monday, November 6, 2017, at 7:00 pm, in City Office Conference Room.

Town Hall Meeting – November 15, 2017.

- 11. ADJOURNMENT: The meeting was adjourned at 9:01 p.m.

ATTEST:

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Marie Adams  
City Auditor

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Douglas Stein  
Mayor

Unofficial minutes, pending City Council approval, on November 6, 2017.