

City of McVile
Minutes of Regular City Council Meeting
Monday, May 1, 2017, at 7:00 p.m.

IN ATTENDANCE: Mayor Douglas Stein; Council Members Dianne Urvand, Neil Reiten and Douglas Trostad; City Auditor Marie Adams; Deputy Auditor Joanne Brennan; Public Works Director, Ryan Johnson and Jonathon Trostad, PWII.

OTHERS PRESENT: Larry Walter, Patt Czarnik and Rita Loibl.

1. CALL TO ORDER: By Mayor Stein at 7:05 p.m.
2. AGENDA: MOTION by Member Urvand, seconded by Member Reiten, to approve agenda; all voted aye; motion carried.
3. REVIEW/APPROVE MINUTES OF PREVIOUS MEETINGS: MOTION by Member Urvand, seconded by Member Trostad, to approve the minutes of April 3, 2017 regular meeting; all voted aye; motion carried. MOTION by Member Trostad, seconded by Member Urvand, to approve the minutes of the April 11, 2017 Tax Equalization meeting; all voted aye; motion carried.
4. PUBLIC WORKS REPORT: PW Director Ryan Johnson reported PW had a skid steer that they were looking into, repairs to the City tractor and sewer jetting at a problem area in the City.
5. FINANCIAL REPORT:
 - 5.1 and 5.2 Revenues & Disbursements/Bills: Written reports of revenues and disbursements that transpired through April 30, 2017 were provided to Council. MOTION by Member Reiten, seconded by Member Trostad, to approve and accept the reports of revenues and April bills; all voted aye; motion carried. The approved April bills are as follows: Job Service \$350.57; State Tax Commissioner, \$255.00; NDPERS \$1,368.08; Hawkins Chemical \$854.43; Central Business Systems \$14.49; Farmers Union Oil \$123.70; Nardini \$932.70; Transcript Publishing \$250.00; ND Telephone \$30.00; GF Utility Billing \$41.00; Wallace Repair \$147.90; Brager Disposal \$2,177.50; D & M Service \$240.83; Verizon \$80.00; Farmers Union Oil \$11.64; Northstar Auto \$288.75; Nelson County Sheriff \$1,204.05; ND Telephone \$180.15; ND Telephone \$85.55; Ihry Insurance \$1,392.00; State Auditor \$200.00; BCBS \$4,421.10; Ness Press \$125.58; Ottetail Power Co. \$2,103.74; Visa \$83.00; payroll taxes \$2,536.80.
6. OLD BUSINESS:
 - 6.1 Appointment of Marie Adams to Library Board of Directors/Conflict of Interest. MOTION by Member Trostad, seconded by Member Reiten, to appoint Marie Adams to the Library Board of Directors; all voted aye; motion carried.

6.2 Building Permit/Wayne Ressler. MOTION by Member Reiten, seconded by Member Urvand, to TABLE the issue until the next meeting and have Mr. Ressler attend to explain his proposed project; all voted aye; motion carried.

6.3 Municipal Accountant/Retirement of Wally Rygh. MOTION by Member Trostad, seconded by Member Urvand, to utilize the State Auditor's Office to review the City's annual reports each year; all voted aye; motion carried.

7. NEW BUSINESS:

7.1 Town Hall Meeting. Member Urvand expressed a need for town hall meetings every year.

7.2 Mayoral Proclamation – May 15th National Poppy Day. Mayor Stein proclaimed May 15, 2017 as National Poppy Day. MOTION made by Member Urvand, seconded by Member Trostad, to proclaim May 15, 2017 as National Poppy Day; all voted aye; motion carried.

7.3 Mayoral Proclamation – May 15th McVile Arbor Day. Mayor Stein proclaimed May 15, 2017 as McVile Arbor Day. MOTION made by Member Urvand, seconded by Member Trostad, to proclaim May 15, 2017 as McVile Arbor Day.

7.4 Designation of Official Newspaper. MOTION by Member Trostad, seconded by Member Urvand, to designate The Messenger as the official newspaper for the City of McVile; all voted aye; motion carried.

7.5 Amend Time for Opening Poll for Special Election. MOTION by Member Trostad, seconded by Member Urvand, to amend the time for polling hours to 12:00 pm to 7:00 pm; all voted aye; motion carried.

7.6 Gravel/Road Maintenance. Mayor Stein reported he received a call from Tim Lee with the Nelson County Highway Department concerning a road that required repair. MOTION by Member Trostad, seconded by Member Urvand, to pull in the sides of the road at this time; all voted aye; motion carried.

8. PORTFOLIO REPORTS BY COUNCIL MEMBERS:

Member Reiten: Reported that the electrical work (remaining grant funds) needed to be completed before next meeting.

Member Urvand: Questioned the removal of trees at the hospital location. Member Trostad will look into matter.

Member Trostad: None.

9. PUBLIC COMMENTS: Rita Loibl thanked the Council for approving Marie Adams to the Library Board of Directors. Patt Czarnik believed that town hall meetings once a year would be a good idea.

10. ANNOUNCEMENTS: City Special Election, Thursday, May 25, 2017; next regular City Council meeting: Monday, June 5, 2017, at 7:00 pm, in City Office Conference Room.

11. ADJOURNMENT: The meeting was adjourned at 8:30 p.m.

ATTEST:

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Marie Adams
City Auditor

Douglas Stein
Mayor