

City of McVile
Minutes of Regular City Council Meeting
Monday, July 3, 2017, at 7:00 p.m.

IN ATTENDANCE: Mayor Douglas Stein; Council Members Patt Czarnik, Dianne Urvand and Douglas Trostad; City Auditor Marie Adams; Deputy Auditor Joanne Brennan; Public Works Director, Ryan Johnson and Jonathon Trostad, PWII.

OTHERS PRESENT: Michelle Linstad, Dave VanHoff and Les Berdal.

ABSENT: Council Member Neil Reiten.

1. CALL TO ORDER: By Mayor Stein at 7:01 p.m.
2. AGENDA: MOTION by Member Trostad, seconded by Member Czarnik, to approve agenda; all voted aye; motion carried.
3. REVIEW/APPROVE MINUTES OF PREVIOUS MEETINGS: MOTION by Member Czarnik, seconded by Member Trostad, to approve the minutes of the June 5, 2017 regular meeting; all voted aye; motion carried.
4. PUBLIC WORKS REPORT: PW Director Ryan Johnson reported that Public Works was preparing for McVile Days; contact had been made with Tri-County Paving for street repairs; completion of street sweeping; and that preparations were being made to the auditorium for McVile Days.

5. FINANCIAL REPORT:

5.1 and 5.2 Revenues & Disbursements/Bills: Written reports of revenues and disbursements that transpired through June 30, 2017 were provided to Council. MOTION by Member Urvand, seconded by Member Trostad, to approve and accept the reports of revenues and accept the June bills; all voted aye; motion carried.

The approved June bills are as follows: Nelson County Hwy Dept \$337.60; Hoyt Electric \$1,975.00; Paul Aaser \$2.50; Bank of North Dakota \$6,827.54; ND Telephone \$90.00; Farmers Union Oil \$86.69; Central Plains Ag \$71.25; Municipal Government Academy \$25.00; Productivity Plus \$982.07; GF Utility Billing \$41.00; ND Telephone \$267.87; Brager Roll-off Service \$1,750.00; Oxtan's \$83.86; Quill \$93.96; Norman Morken \$595.00; ADAPCO \$921.00; ND Dept of Health \$20.00; Lakota American \$26.00; Verizon \$80.00; Tri-County Petroleum \$1,088.44; ND Dept of Health \$15.00; Nelson County Sheriff \$1,204.05; Ness Press \$32.40; ND State Health Dept \$148.30; D & M Service \$411.79; Brager Disposal \$2,160.75; One Call \$4.00; Menard's \$282.23; Kolenda Heating \$1,020.00; NDPERS \$1,376.65; Payroll taxes \$3,265.66; State taxes \$249.00; State unemployment tax \$316.19.

6. OLD BUSINESS:

6.1 Michelle Linstad: Tax Equalization: Michelle Linstad, Nelson County Assessor, distributed to the Council a Nelson County 2016 sales report and the 2016 McVille City Assessment Changes report. MOTION by Member Trostad, seconded by Member Urvand, to approve and accept the assessment change report; all voted aye; motion carried. Assessor Linstad left the meeting at this time.

6.2 Rescind Motion to Vacate Alleyway @ 200 W. McDougall. Auditor Adams reported to Council that the procedure was handled incorrectly with regard to the vacation of the alleyway. N.D.C.C. states the person desiring the vacation of the alleyway should bring forth to the City Council a petition requesting vacation.

The Council was unable to rescind the motion to vacate the alleyway from the June 2017 meeting as Council Member Reiten, who made the motion, was not present. The item was TABLED until the next meeting.

6.3 Request to Purchase City-owned Commercial Lots/Ken Quanbeck: MOTION by Member Czarnik, seconded by Member Urvand, to not sell the two lots to Ken Quanbeck. A roll call vote was taken: Czarnik - aye; Urvand - aye; Trostad - nay. The motion carried.

MOTION by Member Czarnik to lease the space. Member Czarnik rescinded the start of this motion. It was decided that Mr. Quanbeck needed to show up for a meeting to discuss the lease issue.

6.4 Craig Johnston, Snow Removal for City: Mr. Johnston was not able to make the meeting. PW Director informed the Council that Mr. Johnston wished to be considered for snow removal should the City need help with snow removal. There was no action taken concerning this item.

7. NEW BUSINESS:

7.1 NCHS Quarterly Financial Report: Mr. Forde was unable to make the meeting. The item was TABLED until the next meeting.

7.2 Shade Tree Committee – Terms of Service/Reappointment: MOTION by Member Czarnik to reappoint Don Stein and Jerry Sand to terms ending March 31, 2018 and to reappoint Renae Arnason and Dennis Stenson to terms ending March 31, 2020. The motion was seconded by Member Trostad; all voted aye; the motion carried. Richard Urvand's term expires March 31, 2019.

7.3 Haying of City of McVille/Park District Land (Les Berdal): Mr. Berdal spoke to the Council about his history of haying various parcels of land for over 30 years. This year someone else did all of the haying of land previously done by him. Member Trostad stated that the decision was made by the Park Board. Mr. Berdal was invited to attend the Park Board meeting on Wednesday of this week at Wayne Ressler's garage and speak to them about his concerns.

7.4 Building Permit/Dennis Rasmussen: MOTION by Member Urvand, seconded by Member Trostad, to approve the building permit by Dennis Rasmussen; all voted aye; motion carried.

7.5 Building Permit/Stein Seed Company: Mayor Stein relinquished the Chair to Member Trostad who presented to the Council the building permit applied for by Stein Seed Co. MOTION by Member Urvand, seconded by Member Czarnik, to approve the building permit; all voted aye; motion carried.

7.6 Town Hall Meeting: The Council all agreed that there is a need for the City to have a Town Hall meeting every year. A date of November 8, 2017, at 7:00 pm, was set aside for a Town Hall meeting to be held at the City Auditorium.

7.7 Quarterly Newsletter: Member Czarnik brought up the idea that the City should send out bi-annual newsletters to residents. The Council agreed to give the idea a try. Member Czarnik will take the lead in developing the newsletter.

8. PORTFOLIO REPORTS BY COUNCIL MEMBERS:

Member Trostad: There was a request for a flag pole at the baseball/softball field. Member Trostad reported that there was a flag pole in place.

Member Urvand: It was reported by Member Urvand that there was a quick fix done to the entryway roof at the auditorium by Council Member Reiten. She questioned the proposed building of storage units by MyTown Storage and the restoration of the mosquito fund. She expressed how nice the McVille Dam camping and recreation area looked. She reiterated the fact that something should be done for Jeremy Lilleoin for his past service to McVille.

Member Czarnik: None.

9. PUBLIC COMMENTS: None.

10. ANNOUNCEMENTS:

10.1 City of McVille Designated as a ND Cares Community. The certificate and pins were given to the City Council.

10.2 Next regular City Council meeting: Monday, August 7, 2017, at 7:00 pm, in City Office Conference Room.

Auditor Adams provided to the Council a note of thanks from the McVille Community Library.

11. ADJOURNMENT: The meeting was adjourned at 9:19 p.m.

ATTEST:

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Marie Adams
City Auditor

Douglas Stein
Mayor