

**City of McVile**  
**Minutes of Regular City Council Meeting**  
**Monday, January 3, 2017, at 7:00 p.m.**

ATTENDING: Mayor Douglas Stein; Council Members Dianne Urvand, Neil Reiten and Douglas Trostad; City Auditor Marie Adams; Deputy Auditor Joanne Brennan.

ABSENT: Council Member Kevin Stein.

OTHERS PRESENT: Renae Arneson

1. CALL TO ORDER: By Mayor Stein at 7:00 p.m.
2. AGENDA: MOTION by Reiten to approve agenda as distributed; seconded by Trostad; all voted aye; motion carried.
3. REVIEW/APPROVE MINUTES OF PREVIOUS MEETINGS: MOTION by Trostad to approve minutes of December 5, 2016 regular meeting and December 21, 2016 special meeting; seconded by Urvand; all voted aye; motion carried.
4. PUBLIC WORKS REPORT: None.
5. FINANCIAL REPORT:

5.1 and 5.2 Revenues & Disbursements/Bills: Written reports of revenues and disbursements that transpired through December 31, 2016 were provided to Council. MOTION by Reiten to approve revenues and disbursements report as presented and December bills; seconded by Urvand; all voted aye; motion carried.

Auditor Adams requested disposal of 2010 records. MOTION by Urvand to approve disposal of records in accordance with retention requirements; seconded by Trostad; all voted aye; motion carried. The design books would be retained.

Auditor Adams requested a program update for the Peachtree accounting program. MOTION by Trostad to approve the purchase of the program update covering the years 2017 and 2018; seconded by Reiten; all voted aye; motion carried.

6. OLD BUSINESS:

6.1. Report on Meeting with Mike Blessum/Tri-County Water District. None. Waiting to hear if Tri-County Water's grant goes through.

6.2 2nd/Final Reading of Ordinance #83 (Regulation of Pets Within City of McVile). MOTION by Urvand to approve the 2nd and final reading of Ordinance #83; seconded by Trostad; all voted aye; motion carried.

6.3 Kolenda Heating & Cooling. Estimates were provided by Kolenda Heating and Cooling for annual maintenance (spring and fall) for city hall, city water treatment plant, city auditorium, fire hall and café. Contact was made with Josh Kolenda to provide an itemization of the separate billings for city unit. Josh stated that half of the bid estimate would account for the café.

MOTION by Trostad that the City accept the bid from Kolenda for annual maintenance on the above-mentioned units and the costs would be paid by the City. The motion was seconded by Urvand; all voted aye; motion carried.

6.4 Wages. TABLED to February meeting.

6.5 Airport Grant (remaining funds). It was reported to the Council that there was approximately \$2,414.18 left in grant funds. Councilman Reiten will look into a spill containment area.

7. NEW BUSINESS:

7.1 Parking Issues/Ordinance: Deputy Auditor Brennan provided a report of a parking incident that had occurred with Brenda Harris.

7.2 Proposed Utility Credit Application Form for 2017. MOTION by Reiten to adopt the proposed utility credit application form; seconded by Trostad; all voted aye; motion carried.

7.3 Disposition of Depositories. MOTION by Reiten to designate Farmers & Merchants Bank of North Dakota as official depository for the city of McVile; seconded by Urvand; all voted aye; motion carried.

7.4 Resignation of Board Member. The Council was provided with a letter of resignation from Council Member Kevin Stein. MOTION by Trostad to accept resignation; seconded by Reiten; all voted aye; motion carried.

8. PORTFOLIO REPORTS BY COUNCIL MEMBERS:

Reiten reported on a proposed hay land lease with Dean Ostenson, the ice skating rink was up and running, and the airport is up-to-date.

Trostad reported that there have been several problems with vehicles on the street after a snow storm.

Urvand provided a name of a company (Midwest Grease) that could dispose of waste oil from the café at no cost to the City. Urvand will contact the vendor to make arrangements. Urvand also reported that the library was requesting the City to help with the costs of painting the auditorium hallway.

10. PUBLIC COMMENTS: Renae Arneson reported that a tree in front of the City Office building was split and could be a safety hazard. It was decided to remove the tree.

11. ANNOUNCEMENTS: Next regular City Council meeting: Monday, February 6, 2017, at 7:00 pm, in City Office Conference Room.

12. ADJOURNMENT: The meeting was adjourned at 9:07 p.m.

ATTEST:

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Marie Adams  
City Auditor

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Douglas Stein  
Mayor

**These minutes are subject to the governing body's review and revision.**