

**City of McVile**  
Minutes of Regular City Council Meeting  
Monday, February 6, 2017, at 7:00 p.m.

IN ATTENDANCE: Mayor Douglas Stein; Council Members Dianne Urvand, Neil Reiten and Douglas Trostad; City Auditor Marie Adams; Deputy Auditor Joanne Brennan; Public Works Director, Ryan Johnson and Jonathon Trostad, PWII.

OTHERS PRESENT: Craig Johnston and Larry Walters.

1. CALL TO ORDER: By Mayor Stein at 7:04 p.m.
2. AGENDA: MOTION by Trostad to approve agenda as distributed; seconded by Urvand; all voted aye; motion carried.
3. REVIEW/APPROVE MINUTES OF PREVIOUS MEETINGS: MOTION by Reiten, seconded by Trostad, to approve minutes of January 3, 2017 regular meeting; all voted aye; motion carried.
4. PUBLIC WORKS REPORT: Public Works Director Ryan Johnson introduced Craig Johnston to the Council. Mr. Johnston stated he was willing to help the City remove snow, if needed, and the price would be negotiable.

Johnson reported Jeremy Lilleioen would no longer be helping the City with removal of snow. There was a consensus by all that that was a huge loss to the City. Discussion followed concerning Mr. Lilleioen's equipment. Johnson reported Mr. Lilleioen would not be selling his equipment.

Johnson also reported that the belt for the street sander owned by the Country Club broke and that the belt and a tire were replaced by the City. It was suggested that because the sander was outside in the elements all year that the City should store the sander in the City building. Other options were discussed for sanding the streets of McVile. Johnson will look into the cost of a new slide-in for pickup.

Johnson also informed the Council that he has heard no news from Mike Blessum concerning the Tri-County Water District grant.

5. FINANCIAL REPORT:

5.1 and 5.2 Revenues & Disbursements/Bills: Written reports of revenues and disbursements that transpired through February 2, 2017 were provided to Council.

A recent review of city distributions/revenue reports did not show any liquor tax receipts. Urvand questioned how the City receives liquor tax disbursements. Adams will contact the State to find out how distributions of liquor tax are made to the City of McVile.

Reiten expressed that the accumulated depreciation figures on the financial statement should be updated.

MOTION by Reiten to approve revenues, disbursements report and January/February bills as presented; seconded by Urvand; all voted aye; motion carried. (See attached check register).

6. OLD BUSINESS:

6.1. Wages. PW Director Johnson requested a cost of living increase. MOTION by Trostad that the City provide a 2.5% increase. Discussion followed. Trostad rescinded motion.

MOTION by Trostad that the City provide a \$.50 raise to Johnson, Trostad and Adams. The motion was seconded by Reiten. A roll call vote was taken. Urvand voted aye on the condition that daily reports were submitted. Trostad stated that all employees should then be required to submit daily reports.

Following more discussion, Urvand voted aye, Reiten aye, Trostad aye. The motion carried.

6.2 Citizen Complaint – Parking Issue. The Council had a discussion with regard to this issue and the response from the Nelson County Sheriff’s Department. The policing contract was discussed. Adams will communicate with Nelson County Sheriff’s Department concerning the quarterly meetings between the Sheriff’s Department and the City.

6.3 Airport Grant Remaining Funds. It was decided after discussion that the remaining funds would be retained for minor improvements.

7. NEW BUSINESS:

7.1 Naastad Bros., Inc. Bill/Water Break: Council discussed the bill from Naastad Bros. concerning the water break and the work done to repair the water break. According to the City of McVile’s curb stop policy the work done by Naastad should be paid by the homeowner “as repairs to and from the curb stop to the residence shall be the legal responsibility of the consumer.” The bill will be provided to resident for payment.

7.2 Retirement of Wally Rygh. It was reported by Adams that Wally Rygh will no longer be providing auditing services to the City. Political subdivisions must be audited every two years. Adams informed the Council that cities with less than 500 population may just submit an annual financial report.

7.3 Petition for Special Election. Mayor Stein informed the Council that a petition, with sufficient signatures, calling for a special election to fill a vacancy on the Council has been received. MOTION by Trostad, seconded by Reiten, to proceed with the special election to fill vacant council position; all voted aye, motion carried.

7.4 Publication of Minutes. It was brought forth by Urvand that the City should publish the City Council minutes in a more condensed version to save money. The full minutes will be published on the McVile website or interested individuals may come in and review the minute book.

7.5 City Forestry/Tree Projects. Brent Huso did not appear at the meeting. This issue will be TABLED for a future meeting.

8. PORTFOLIO REPORTS BY COUNCIL MEMBERS:

Reiten: Reported the airport needed a windsock. Public Works has received a new windsock and will put up.

Trostad: Reported that there may be football games being played in McVile.

Urvand: Reported that all outlets in the kitchen for the café have been replaced by Public Works.

Reiten mentioned information regarding a grant for the auditorium and the roof issues. He will provide information to the Council at the next meeting.

9. PUBLIC COMMENTS: None.

10. ANNOUNCEMENTS: Next regular City Council meeting: Monday, March 6, 2017, at 7:00 pm, in City Office Conference Room.

11. ADJOURNMENT: The meeting was adjourned at 9:06 p.m.

ATTEST:

ATTEST:

\_\_\_\_\_  
Marie Adams  
City Auditor

\_\_\_\_\_  
Douglas Stein  
Mayor

**These minutes are subject to the governing body's review and revision.**

2/2/17 at 09:59:16.51

**City of McVile**  
**Check Register**  
**For the Period From Jan 5, 2017 to Jan 31, 2017**

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Accou	Amount
20487	1/11/17	ND Aeronautics	1010.10	50.51
20488	1/11/17	GF Utility	1010.3	82.00
20489	1/11/17	Ness Press	1010.1	126.95
20490	1/11/17	Nelson County Contract Police	1010.1	1,204.05
20491	1/11/17	Menards	1010.3	9.98
20492	1/11/17	OneCall Concepts	1010.3	4.10
20493	1/11/17	D & M Service	1010.1	1,047.81
20494	1/11/17	Nelson County Highway Department	1010.3	300.00
20495	1/11/17	Oxton's Super Valu	1010.1	68.00
20496	1/11/17	Farmers Union Oil	1010.3	15.00
20497	1/11/17	Norman Morken	1010.2	125.00
20498	1/20/17	Naastad Bros., Inc.	1010.3	2,060.00
20499	1/20/17	Norma Trost	1010.19	600.00
20500	1/20/17	Verizon	1010.3	80.00
20501	1/20/17	Justin Carlson	1010.3	125.00
20502	1/27/17	Unum Life Insurance Company of America	1010.1	151.00
924	1/5/17	Marie A. Adams	1010.1	1,852.23
925	1/5/17	Renaee Arneson	1010.1	441.89
927	1/5/17	Ryan Johnson	1010.1	3,592.29
928	1/5/17	Jonathon D. Trostad	1010.1	3,020.13
929	1/6/17	Wayne Ressler	1010.1	92.35
930	1/6/17	Tami Stein	1010.1	23.09
931	1/6/17	Allen Stutrud	1010.1	46.17
932	1/6/17	Justin Nerison	1010.1	92.35
933	1/6/17	Jordan Nerison	1010.1	69.26
934	1/9/17	Joanne O. Brennan	1010.1	866.44
ACH-Safety	1/15/17	F & M Bank	1010.1	45.00
Dec 16	1/11/17	NDPERS	1010.1	1,386.74
EFTPS-Dec	1/11/17	F & M Bank	1010.1	3,011.98
NDTC	1/11/17	ND Telephone	1010.1	183.40
NDTC-water	1/11/17	ND Telephone	1010.3	84.53
<b>Total</b>				<b><u>20,857.25</u></b>

2/3/17 at 10:10:55.30

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**City of McVile  
Check Register****For the Period From Feb 1, 2017 to Feb 28, 2017**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
20503	2/2/17	NDWPCC	1010.3	20.00
20504	2/2/17	Ottertail Power Co.	1010.1	2,464.85
20505	2/2/17	Farmers & Merchant Visa	1010.1	748.74
935	2/2/17	Marie A. Adams	1010.1	1,647.07
936	2/2/17	Renaë Arneson	1010.1	599.35
937	2/2/17	Joanne O. Brennan	1010.1	857.34
938	2/2/17	Ryan Johnson	1010.1	3,083.79
939	2/2/17	Jonathon D. Trostad	1010.1	2,491.37
<b>Total</b>				<b><u>11,912.51</u></b>