

City of McVile
Minutes of Regular City Council Meeting
6:00 PM on Monday, October 3, 2016

ATTENDING: Mayor Douglas Stein; Council members Douglas Trostad, Kevin Stein, and Dianne Urvand; along with Joanne Brennan, Deputy Auditor; Ryan Johnson, PW Director; and Jon Trostad, PWII.

ABSENT: Council member Neil Reiten.

OTHERS PRESENT: Paul Aaser; Renae Arneson; Betty Ann Bina; Troy Brandvold, Merri Mooridian (representing Garrison Diversion project); Brent Huso, and Larry Walters.

1. **CALL TO ORDER:** By Mayor Stein at 6:06 pm.

2. **AGENDA:** Motion by Urvand to approve agenda as distributed; seconded by Trostad; all voted aye on voice vote, motion carried.

3. **PREVIOUS MINUTES: Motion** by Trostad to approve minutes of September 7th regular meeting as corrected, September 13th special meeting, and September 26th special meeting as distributed; seconded by Urvand, all voted aye on voice vote, motion carried.

4. **PUBLIC WORKS REPORT:**

4.1 **Sale of Equipment:** Director Johnson reviewed a written proposal from Brent Huso of 701 Tree Service to purchase city-owned 1982 Ford Truck with boom/bucket (reference Attachment 4.1 filed with these minutes). **Motion** by K. Stein to sell the described equipment to Mr. Huso for \$200, with caveat that he remove all old/remaining cable TV lines in town; Mr. Huso being present at the meeting gave his verbal agreement to the caveat; motion seconded by Urvand; all ayes on voice vote, motion carried.

4.2 **Sale of Land-Locked Partial Lot:** McVile resident, Norman Morken, has expressed interest in purchasing south 180' of lot 11, Olsgard's first addition. This parcel becomes land-locked due to acquisition of the remainder of Lot 11 by MyTown Storage Co.. Council members present were favorable to offering Mr. Morken the opportunity to purchase the land-locked parcel at the incentive price of 2 cents per square foot.

4.3 **Airport Hangar Door:** Public Works crew is working with Norman Morken on repairing and re-installing the hangar door, anticipating completion of the project later this week.

4.4 **Garrison Diversion/RRV Water Supply Project:** Director Johnson introduced Merri Mooridian, administrative rep. for Red River Valley Water Supply Project & Garrison Diversion Conservancy District, who provided detailed information on the project and introduced provisions of the development agreement between cities/water districts/other water distribution entities and Lake Agassiz Water Authority ("LAWA"), a political sub-division of the State of North Dakota. **Motion** by Urvand that City of McVile enter into agreement and nominate for 0.1 cubic feet per second (cfs) if the Project is constructed, with anticipation that City of McVile nomination would include 72.44 acre feet of water for industrial use; motion seconded by K. Stein; on roll call vote, K. Stein, aye; Urvand aye; Trostad, nay; D. Stein aye, motion carried.

5. **FINANCIAL REPORT:** Written report of revenues and disbursements that transpired through September 30th was discussed. Consultant Arneson recommended purchase of current update to Peachtree Accounting program which may simplify/condense the monthly R & D report. **Motion** by K. Stein to approve R & D report as presented, and September bills to wit; seconded by Trostad, all voted aye, motion carried.

Bills for August & September:

Employee payroll \$ 9,163.87; Golf Course payroll 1,616.12; Central Plains Ag Service 52.00; Dakota Supply 786.95; Wallace Repair 7.05; D & M Service 337.14; Nelson County Sheriff's Dept. 1204.05; Menards 450.00; Rorvig Ranch Co. 1687.50; Oxton's SV 3.99; Ferguson Water Works 148.84; Renae Arneson 1,365.00; KLJ Engineering 2,238.78; Brager Disposal (Aug) 2,177.75; Tri-County Petroleum (winter pre-pay) 6,670.00; Grand Forks Utility bBilling 40.00; Verizon Wireless 108.02; ND One Call 7:00; Kracht Implement 335.89; Edling Electric 17,224.89; Red River Regional Council 8,000.00; ND Ins. Dept. 25.61; Ness Press 84.18; Z's Trees 8,200.00; MCI 27.56; Otter Tail Power Co. 9,129.25; BCBS of ND 3,443.50; Menards 400.79; Braun Electric 234.75.

6. **OLD BUSINESS:**

6.1 **Proposal to Amend NCHS Management Agreement (Amendment F):** NCHS representative did not appear to further describe/clarify proposed agreement. **Tabled** until November Council meeting.

6.2 **Contract with Tri-County Water District:** First draft of contract to supply water to Tri-County Water District was introduced and discussed. **Motion** by Trostad to send contract in its initial draft form to Mr. Blessum of Tri-County Water District, leaving blank the dollar amount for non-refundable connection fee in Section 4, Paragraph B to see what amount TCWD fills in an offer; motion seconded by Urvand, all voted aye on voice vote, motion carried. Consultant Arneson will mail the contract to TCWD, and inform Council members when a response has been received.

6.3 Approval of 2017 Budget: Motion by Stein to approve final 2017 budget, seconded by Trostad; all voted aye on voice vote; motion carried.

6.4 Application for Red River Regional Council's Determination Award: Consultant Arneson completed and electronically submitted the application in advance of September 30, 2016 deadline. A copy of the application is filed in the City office. Arneson suggested a letter of thanks be sent to Dawn Keelye of RRRC for her expertise and guidance in obtaining grant funding for City of McVillage improvement projects.

6.5 Applications for City Auditor: A total of four applications were received prior to September 30, 2016 deadline, and copies distributed to each Council member. Mayor Stein and Deputy Auditor Brennan will establish interview schedule and notify Council members of the schedule.

** At this point in the meeting (8:35 PM), Mayor Stein declared a brief recess; reconvened at 8:45 PM)

7. NEW BUSINESS:

7.1 Garrison Diversion-Red River Regional Pipeline Project: (Refer to item 4.4 above)

7.2 Building Permit: Motion by Trostad, seconded by Stein, to approve building permit application by Wayne Ressler to construct 10' X 12' shed on his residential property at 216 N. Main St.; all voted aye, motion carried.

7.3 Request by Rick & Heidi McDonald to Purchase City-Owned Lots: (The McDonald's did not appear at this meeting to formally propose/request purchase of several city-owned lots on which they intend to place used single-wide trailer houses as rental units.) Auditor was asked to forward Ordinance information on trailer houses to Council members in advance of next meeting. No other discussion or action at this time due to non-appearance of requesting party.

8. PORTFOLIO REPORTS:

8.1 Streets & Public Works (D. Trostad): Motion by Trostad to purchase 2 new STOP signs to replace YIELD signs at corner of Main St. & McDougall Ave.; motion seconded by Stein, all ayes on voice vote, motion carried. Public Works will order signs and install.

8.2 Auditorium/Library (D. Urvand): (1.) D. Trostad reported that Steve Smalaaden of rural Aneta has agreed to pick up the exercise equipment from the auditorium stage (time-table for removal was not determined or specified). Valerie Berg, Library Manager, has volunteered to paint the stairway walls leading down to the Library and the bathroom hallway walls in the Library area, and requests that the City purchase the paint. Public Works reported there is leftover paint stored in the mechanical room that should be adequate for the project. Urvand reported there have been multiple complaints from Library staff as well as visitors regarding "sewer gas" odor both upstairs and downstairs in the Auditorium. Public Works was asked to contact Tolna Plumbing (Aaron H) to investigate and recommend a solution.

9. COMMITTEE REPORTS: None.

10. PUBLIC COMMENTS: Concern regarding (1.) bids and project completion of airport hangar improvements, and (2.) complaint that City exercises discrimination/favoritism in its enforcement of Ordinances, especially mentioned were those having to do with dilapidated buildings, abandoned vehicles and other nuisance issues.

11. ANNOUNCEMENTS: Next regular City Council meeting: Monday, November 7, 2016 at 7:00 PM in City Office Conference Room.

12. ADJOURNMENT: Motion to adjourn at 9:50 PM by Trostad, seconded by Urvand; motion carried on voice vote.

ATTEST:

ATTEST:

Joanne Brennan
Deputy City Auditor

Douglas Stein
Mayor

** Unofficial minutes, pending City Council approval on Nov. 7, 2016