

June 6, 2016 – Meeting Minutes

The City Council of the City of McVile met in regular session Monday, June 6 at 7:00pm, Mayor Douglas Stein presiding.

Council Members Present: Julie Stewart, Douglas Trostad, Neil Reiten, Ed Sadowsky

Auditors: Shelly Carlson, Joanne Brennan, and Public Works: Ryan Johnson, Jon Trostad

Others in attendance: Dianne Urvand, Renae Arneson, Deputy Sheriff, Mark Dudgeon

Mayor Stein called the meeting to order at 7:05pm.

Approval of Agenda: Motion made by Member Trostad Reiten, seconded by Member Sadowsky to add Sheriff's Report to agenda and approve, and approve minutes of May 9, regular meeting and May 23 special meeting as presented, all vote aye, motion carried.

Public Works Report: Ryan Johnson, Public Works Director reported that grass clippings are being left in the street after residents mow and the clippings are clogging the storm drains after it rains. A public service announcement has been placed on the McVile Channel to ask residents to please clean up grass clippings in the gutters. A sign notice will be placed in the Post Office and letters will be sent to individual homeowners that leave clippings on the streets/gutters. Johnson reported that a meeting regarding hydrants will be held in Lakota 6/7/16 and Jon will attend. Johnson also advised council that he would like to have the hydrant near the water tower repaired and requested approval to move forward. Motion to repair hydrant made by Member Reiten, seconded by Member Sadowsky, all vote aye, motion carried. The hydrant will undergo repairs later this summer.

Financial Report: Motion made by Member Reiten, following discussion, seconded by Member Sadowsky to approve revenues and disbursements and May and June bills as Presented, to wit:

May Bills

20241	Postmaster	certified mail	\$6.47
		Park dist 1017.00/ Don-339.00/tree-19.69 travel-233.66/of-64.72	
20242	Chase	wt-54.94	\$1,729.01
20243	Quill	Office supplies	\$224.64
20244	ONECall	line locate	\$4.00
20245	Ottertail	st 657.59/wtr 318.54/aud 246.75/café 417.39/air 18.89/ofc 70.05	\$1,729.19
20246	KLJ	Streetlight Project	\$166.46
20247	Olson	Attorney fees streetlight project	\$120.00
20248	MCI	Long Distance	\$27.56
20249	Hawkins	chemical	\$521.05
20250	High Plains	blade for new mower	\$97.38
20251	Ferguson Waterworks	repair supplies	\$150.53
20252	BCBS	employee health plan	\$3,231.30
20253	Yamaha Golf & Utility	Advance lease payment-golf carts	\$343.48
20254	Vinyl Vision	Tree dedication	\$140.00
20255	Policing	June policing	\$1,204.05
ACH	ND PUBLIC FIN	water treatment plant loan 10,000.00 prin/1751.25 int/admin	\$11,751.25
	Country Club	April 1-30 payroll	\$1,616.12
	City	April 1-30 payroll	\$8,462.03
ACH	Deluxe	check blanks	\$145.00
EFTPS	McVile Bank	Tax payment	\$2,295.98
NDPERS	NDPERS	employee retirement	\$939.01
NDTC	Telephone	Water plant	\$84.68
NDTC1	Telephone	aud 115.63 ofc 61.10	\$176.73

June Bills pending approval

20256	BND	water treatment plant 4255.30 prin/2598.51 int	\$6,853.81
20257	D & M Service	grds 85.70/veh 140.87/garb 105.50/sew 12.80	\$344.87
20258	NDTC	website updates	\$30.00

20259	Void		\$0.00
20260	Central Plains Ag	chemical spray grds 224.64/ park dist 74.88	\$299.50
20261	Renaee Arneson	str light 652.50/dam 120.00/mis 120.00	\$892.50
	Governing/Assessor	Annual payroll	\$2,050.17
	Country Club	May 1-31 Payroll (billed for reimbursement)	\$1,616.13
	City	May 1-31 Payroll	\$8,990.80
	Park Board	Bi-annual Payroll (billed for reimbursement)	\$392.48
	NDPERS	employee retirement	\$2,566.92
	McVilleville Bank	Tax payment	\$1,259.68
20262	BCBS	Carlson 6/1 add	\$1,355.10
20263	Brager Disposal	May garbage collection	\$1,725.25
	GF Utility Billing	water testing	\$41.00

Sheriff's Report- Nelson County Sheriff Deputy Mark Dudgeon did not have anything to report at this time but welcomed questions, comments and concerns regarding policing in McVilleville. Topics of discussion included: traffic violations, golf carts, Polaris vehicles, and other general questions with regards to service. Deputy Dudgeon left the meeting at 7:45pm.

Auditor's report- Auditor Carlson presented council with a written report* regarding information and progress of business received in the City Auditor's office. Included on the report was an offer from a property owner to purchase a city lot, adjacent to their property. Due to the nature of the request and to allow time for council to review, the item was tabled until the July meeting.

OLD BUSINESS

Streetlight Project-Renaee Arneson reported that the loan application to RDFC has been approved for \$60,000 with the following terms: 1% interest, with maturity of 10 years;annual payments. The Streetlight Project bid was awarded last month to Edling Electric contingent on securing the additional financing. The notice of award for the bid of \$178,824.30 and form of agreement will be mailed 6/7/16 and a pre-construction hearing with the contractor will be scheduled as soon as possible. Loan will not be drawn on until the grant awarded from CBDG has been exhausted.

Park District-Renaee Arneson made a \$500-1000 cost share request on behalf of the Park District. The Park District has submitted a grant application to North Dakota Community Fund to help fund playground equipment improvements at the City Park and McVilleville Dam. Motion by Member Sadowsky, seconded by Member Reiten, following discussion to provide a cost share of \$500 to the Park District if grant is awarded, motion carried by majority roll call vote, Sadowsky-aye, Reiten-aye, Stewart-aye, Trostad-nay.

Dam Spillway-a grant application was submitted to the State Water Commission for repairs needed at the McVilleville Dam. Total cost of repair estimated at \$641,000. The grant if awarded would cover 75% of the project. The city would be responsible for 25% cost share estimated at \$160,000. The campground improvement and replacement of culvert was not included in this grant application.

Auditorium Leak-leaking was reported at the auditorium during the heavy rain last week. PWD Johnson inspected the area of the leak but could not determine how the water is coming in. Johnson contacted Brandvold Construction to see if they had any input or advice on locating where the water is coming into the building. Brandvold proposed drilling holes in the wall and looking inside with an inspection camera during the next heavy rain. Brandvold will bill the city \$38.00 per hour if he is called in during a heavy rainstorm and attempts to locate/determine if the water is running between the walls.

Hayland Bids- The city has not received any bids as of today. The extended deadline was June 3, 2016. Member Reiten will contact some local parties that may be interested in a contract to hay at the airport.

New Business

Paving estimate-The city has received an estimate of \$30,070.00 from Tri-State Paving, Inc. to repair and pave damaged streets that public works identified earlier this spring. The estimate includes 3 repairs that will be paid by those homeowners that had sewer repairs last summer. The price of asphalt being lower than previous years was also discussed. Auditor will look into monies available to be put toward street repairs and will report to council at July meeting. Issue tabled until that time.

Curb Painting-Member Trostad reported that curbs are in serious need of paint. Council discussed the possibility of finding a volunteer to paint the curbs as the city could not secure a youth worker due to a change in ND Job Services Program. Member Trostad will seek volunteers and report back. Item tabled until July meeting.

Ordinance 83 (Pet Ordinance)- a written request was submitted to the city office and presented to council. Resident requests exception to temporarily house a dog on the excluded breeds list into the city. Motion by Member Reiten, following discussion, seconded by Member Stewart to allow resident to temporarily house dog in the city, motion carried upon roll call vote, Stewart-aye, Reiten-aye, Sadowsky-abstain, Trostad-nay.

Council reviewed proposal to amend ordinance -no action taken at this time.

Following review of complaints recently received by the city, council determined that two pet owners are in violation of the ordinance as their dogs have become a public nuisance. Motion by Member Reiten, seconded by Member Trostad, following discussion, to notify resident that the pet must be removed from the city within 10 days of receipt of notice, motion carried after unanimous roll call vote, Trostad-Aye, Sadowsky-Aye, Reiten-Aye, Stewart-aye. Motion by Trostad, seconded by Sadowsky, following discussion, to notify resident to comply with request to correct pet's behavior or remove the pet from the city within 10 days of receipt of notice, motion carried by unanimous roll call vote, Stewart-aye, Reiten-aye, Trostad-aye, Sadowsky-aye.

Notices will be served by the Nelson County Sheriff's Department and a request to issue citations will also be made.

McVile Café-The Café Managers have requested permission and submitted plans to install signage above the entry door at the café. Motion made by Member Trostad, seconded by Member Sadowsky, to approve request to install sign, all vote aye, motion carried.

Resolution to set bond - Motion made Member Sadowsky, seconded by Member Trostad to approve a resolution to set a bond for the City Auditor for \$118,000.00 as required by the State Bonding Fund, all vote aye, motion carried.

Picnic Tables-use of picnic tables by McVile residents was discussed. Residents may borrow picnic tables for special events within city limits upon request and based on availability. Request should be made through the city office.

Stop signs-Member Trostad reported that there is a need to replace the yield signs on Main St and Felton Ave with stop signs. Motion by Member Reiten, seconded by Member Sadowsky, following discussion to replace yield signs with stop signs at the intersection of Main St and Felton Ave, all vote aye, motion carried.

Auditorium-noted by member that no action was taken earlier in session with regards to auditorium leak. Motion by Member Trostad, seconded by Member Reiten to approve Brandvold Construction proposal to attempt to locate leak location, all vote aye, motion carried.

Portfolio Reports-Member Trostad congratulated Mayor Stein on his recent appearance in the North Dakota League of Cities, CityScan Magazine and extended thanks to Member Sadowsky and Member Stewart for their service to the city.

ANNOUNCEMENTS:

Election- Tuesday, June 14th 2016

Organizational & Orientation Meeting-Tuesday, June 28 at 7:00 pm

Next regular City Council meeting-Monday, July 11 at 7:00 pm

On a motion duly made, seconded and carried, the meeting adjourned at 10:00 pm.

*to be filed with official minutes

Submitted: 06/13/2016

ATTEST:

Margaret Carlson, Auditor

Douglas Stein, Mayor