

April 6, 2015

The City Council of the City of McVilleville met in regular session April 6, 2015 at the City Office at 7 pm.

Mayor Stein presiding

Council Members Present: Haley Klefstad, Neil Reiten, Edward Sadowsky, Douglas Trostad

Auditors: Renae Arneson and Joanne Brennan

Assessor: Michelle Linstad

Public Works: Jonathon Trostad

Also Present: Nelson County Sheriff Keith Olson, Betty Ann Bina, Paulette Haugen, Ellen McKinnon, Larry Johnson, Jordan Nerison, Brenda McCollum, Richard Urvand

Absent: Ryan Johnson, PW

The meeting was called to order for the Annual Tax Equalization. Mayor Stein turned the meeting over to Michelle Linstad, Assessor for her report. Please see attached. The finalization of un-finished assessments will be concluded at the May meeting. She did note that the state has issued at 26% for 2013, 17% for 2014 and may issue a 32% increase in taxable valuations for Nelson County as homes in 2015 as they are not valued at the fair market value.

Paulette Haugen requested the council lower the valuation of her home. The home had been sold 3 times since it's construction and each time the value had increased. Coupled with the new state-mandated increases, the taxable valuation had increased significantly and does not coincide with other home values in her neighborhood. Motion made by Ed Sadowsky, seconded by Doug Trostad to lower the valuation on her property to \$65,428.00 with the consideration that it will again increase this year, all vote aye.

The Tax Equalization Meeting was recessed at this time and the regular City Council Meeting began. Michelle Linstad left the meeting.

Motion made by Neil Reiten, seconded by Haley Klefstad to approve the Agenda items, all vote aye.

Motion made by Doug Trostad, seconded by Neil Reiten to approve the March 2, 2015 minutes as presented, all vote aye.

Auditor Arneson presented the revenues and disbursements together with bills 19855 to 19881, to wit:

19855	NDTC (Website)	60.00
19856	Quill	58.06
19857	McVilleville Country Club (mower)	1000.00

19858	D & M Service (snow 258.85, vehicles 167.87)	426.72
19859	Business Forms (Utility billing postcards)	193.96
19860	Oxton Super Valu	15.86
19861	Postmaster	50.19
19862	MCI	27.40
19863	McVile Library (State Aid reimbursement)	486.00
19864	Rod Ressler (snow removal)	100.00
19865	Chase Visa (Office 58.84, auditorium 65.82)	152.65
19866	Verizon	75.70
19867	Brager Disposal	1541.00
19868	VOID	
19869	Ottetail Power Co.	2753.67
19870	McVile Library (Ottetail Grant)	200.00
19871	Nelson Co Hwy Dept (line thaws \$200, Snow \$150)	350.00
19872	BCBS	3224.90
19873	VOID	
19874	Northstar Auto (fire extinguisher maintenance)	199.00
19875	Nelson Co Sheriff Dept	1204.05
19876	Ferguson Waterworks	850.00
19877	Farmers Union Oil	41.91
19878	D & M Service	197.19
19879	ND Telephone (website)	60.00
19880	Municipal Govt Academy	25.00
19881	Oxton Super Valu	33.01

Motion made by Doug Trostad, seconded by Ed Sadowsky to approve the financial report, all vote aye.

Nelson County Sheriff Keith Olson addressed the council at this time. Several items were discussed and more specifically speeding has been a problem. Sheriff Olson also stated they may start logging their time in each community in the county so cities may see what their needs are.

Portfolio Reports:

Councilman Sadowsky: The restaurant appears to be doing well.

Councilwoman Klefstad: Auditorium: New Coat racks have been installed

Library: New shelving has arrived, Spring Vendor Fair is April 11

And children's events are well attended.

Econ. Dev: Proposed a "Shop Local contest" could be initiated. Will follow up with details at the next meeting.

Councilman Reiten: Airport

A bid for hay land was received from Dean Ostenson of Aneta, ND for \$17.50 per acre for the 81.3 acres. Motion made by Haley Klefstad, seconded by Ed Sadowsky to accept the bid, all vote aye.

A helicopter helipad was discussed. Mr. Reiten will check into more specifics and location and report back at the May meeting. Cement vs. Grass and lighting estimates may be secured.

August 7 at 3 pm the National Guard will have 3 helicopters visiting the McVilleville Airport.

Councilman Trostad:

1 sewer freeze up was reported at New Luther Valley Church

Attended the annual Country Club Meeting. A raffle will be held this year for fundraising. They will open Saturday, April 11.

It was noted that Joanne Brennan received the Innovator Award from the Municipal Finance Institute of the ND League of Cities. We congratulate Joanne on her accomplishment.

The date in which the public works employees are paid is in question. Renae had checked with our auditor and he informed us to pay the employees after the month is completed. A semi-monthly payroll was discussed. Renae will check with the state to see if it can be changed in mid-year and report back. She also suggested if changes are made to do it the middle of the year.

Updates for the policy manual are pending. A new version was sent to council members for their review. Some of the revisions will include determinations with the public works payroll dates.

Auditor Arneson reported on her progress with the Street Light Project. A special request was made to the Governor's Discretionary Fund for CDBG. A call from the Mayor to the State Office may be helpful. If this fund is unavailable, the city may need to check other state funding in regard to energy efficiency.

McVilleville Days planning is progressing. The next meeting will be held April 28 at 7 pm at the City Office. Auditor Brennan reported she is on the parade committee. Neil Reiten declined the organization of a pancake breakfast at the airport this year due to company he expects and lack of active pilots utilizing the airport. Ed Sadowsky is working with a group to plan the Kid's Fishing Derby at the Dam.

Auditor Arneson reported she spoke with a couple individuals who had expressed interest in opening a day care. There are programs and information is available from the State and Planning Councils she can provide to anyone who might be interested.

The NCHS Boiler and update plans for Grant application to the State Energy office are progressing.

Larry Johnson, Treasurer for the McVile American Legion attended the meeting in regard to the cost associated with beer and liquor licenses in the City. Motion made by Doug Trostad, seconded by Ed Sadowsky to not make a change and to revisit this issue at year end, all vote aye.

Brenda McCollum representing her new business Breezn Bar and Grill presented an application for 2015 Beer and Liquor Licenses. Motion made by Haley Klefstad, seconded by Doug Trostad to approve the same, all vote aye. She was also told there may be extra tables and a serving unit stored in the city equipment storage building she could utilize. The Council was favorable for her to have the serving unit and tables, however not any tables with a laminate top that belong in the City Restaurant building. Motion made by Haley Klefstad, seconded by Doug Trostad to approve the same, all vote aye. Ms. McCollum also stated the business could use new bar stools and other items to make it more appealing for business and was requesting assistance from the City's Economic Development Loan/Grant Pool.

Brenda Harris attended the meeting to familiarize the Council with her new business, White and Rusty. It is located at 117 S Main Street adjacent Oxtan Super Valu. They purchased the building and are in the process of restoration. A new roof and to remove the awning are necessary. They plan to be open for business 4-5 , 3-day periods this summer and to organize a Junk Fest for McVile Days. Discussion was had as to using the city equipment building. Due to the amount of items located inside, Mayor Stein volunteered his leased building from the City located on Highway 15. She was also interested in grant/loan dollars for their businesses.

Both Ms. McCollum and Ms.Harris left the meeting at this time. The Council discussed several options. Motion made by Doug Trostad, seconded by Haley Klefstad to give each business at \$1500.00 grant and a \$1500.00 loan to make the improvements needed for their business, motion passed.

Spring Cleanup was discussed in regard to curb-side versus dumpster pickup. It was decided to once again do the curb-side pickup if Brager Disposal could assist. Auditor Arneson will schedule May 7 with Larry Berreth of Aneta for white ware pickup and May 14 as curbside pickup if those dates work with the contractors. A reminder will be published that materials from small remodeling will be accepted, however large construction materials will be rejected as they should be utilizing a roll-off dumpster.

The City main office printer is experiencing issues. Auditor Arneson had secured some bids, however was not comfortable with some of the estimates. She will try to secure more information for the council as soon as possible. The shredder owned by Ms. Arneson had been used by the office and is now inoperable. A replacement will be secured for the City and a replacement for hers as well.

It was noted that McVile was "City of the Week" on KVRN Tv this past week. It was nice to see the city receive some positive recognition. Thanks to all those who voted.

There being no further business, upon motion duly made, seconded and carried, the meeting was adjourned.

ATTEST:

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Rena Arneson, Auditor

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Douglas Stein, Mayor