

City of McVile
Minutes of Regular City Council Meeting
Monday, March 6, 2017, at 7:00 p.m.

IN ATTENDANCE: Mayor Douglas Stein; Council Members Dianne Urvand and Douglas Trostad; City Auditor Marie Adams; Deputy Auditor Joanne Brennan; Public Works Director, Ryan Johnson and Jonathon Trostad, PWII.

OTHERS PRESENT: Sheriff Keith Olson, Betty Bina and Brent Huso.

ABSENT: Council Member Neil Reiten.

1. CALL TO ORDER: By Mayor Stein at 7:01 p.m.
2. AGENDA: Member Trostad requested an additional item to be added to the agenda; a proposed utility credit to a customer as a donation.

MOTION by Member Trostad to approve agenda as distributed; seconded by Member Urvand; all voted aye; motion carried.

3. REVIEW/APPROVE MINUTES OF PREVIOUS MEETINGS: MOTION by Member Trostad, seconded by Member Urvand, to approve minutes of February 6, 2017 regular meeting; all voted aye; motion carried.

MOTION by Member Urvand, seconded by Member Trostad, that publication of the minutes in the City's official newspaper must include the vender and the amount of disbursements; all voted aye; motion carried.

SHERIFF'S REPORT: At this point in the meeting, Sheriff Keith Olson spoke to the Council concerning various issues. At 7:15 p.m. Sheriff Olson left the meeting.

4. PUBLIC WORKS REPORT: A Public Works report was provided by Director Ryan Johnson.

5. FINANCIAL REPORT:

5.1 and 5.2 Revenues & Disbursements/Bills: Written reports of revenues and disbursements that transpired through March 3, 2017 were provided to Council. MOTION by Member Urvand, seconded by Member Trostad, to approve and accept the reports of revenues; all voted aye; motion carried.

MOTION by Member Trostad, seconded by Member Urvand, and carried by unanimous voice vote to approve the February/March bills as follows: USDA \$11,382.00; F & M Bank \$45.05; Menards \$52.92; One Call \$2.00; Farmers Union Oil \$212.03; Brager Disposal \$2,177.50; 701 Tree Service \$250.00; BCBS \$2,977.00; Nelson Cty. Sheriff \$1,204.05; Nelson County Treasurer \$982.73; ND Telephone \$30.00; Productivity Plus \$390.81; Central Business

Systems \$69.00; Oxton's Super Value \$3.99; NDPERS \$1,394.63; F & M Bank \$2,693.62; Workforce Safety \$1,844.08; F & M Bank \$6,837.52; Hawkins Chemical \$1,024.66; Verizon; \$80.00; ND Telephone \$184.47; ND Telephone \$84.96; Brager Disposal \$2,177.50; ND Telephone \$30.00; Quill Corporation \$66.99; Nelson County Highway Dept \$240.00; Dept of Health \$40.02; D & M Service; \$341.50; Municipal Gov Academy \$50.00; McVille Park District \$251.33; Ferguson Waterworks \$995.00; R. Avdem \$125.00; Menards \$26.91; Ness Press \$94.53; Bank of ND \$720.00; Oxton's \$32.54; Wallace Repair \$160.15; Farmers Union Oil \$75.90; Ottertail Power \$2,342.12; F & M Visa \$625.80; City payroll \$7,875.51

6. OLD BUSINESS:

6.1 Special Election. Auditor Adams reported that notice of the special election has been published, petitions are due March 20, 2017, and the special election will be held on Thursday, May 25, 2017.

6.2 Report on Revenues from Liquor Tax. In the February meeting a question was asked concerning the City receiving distributions from liquor sales. After contacting the State, Auditor Adams reported that taxes collected for the sale of alcohol is deposited into the state general fund and not distributed back to the City.

6.3 Cost of Water Line Break. The property owners did not appear at meeting. It was decided that the amount owed to Naastad Brothers would be the responsibility of the property owners and that a bill would be sent by the City to the property owners.

6.4 Airport Hayland Lease. MOTION by Member Urvand, seconded by Member Trostad, to TABLE until next meeting.

7. NEW BUSINESS:

7.1 Spring Clean Up. MOTION by Member Trostad, seconded by Member Urvand, to approve the proposed expenses and schedule the 2017 spring clean-up; all voted aye; motion carried.

7.2 701 Tree Service (Brent Huso). Brent Huso expressed an interest in helping the City with any upcoming tree removal projects.

7.3 Building Permit (Stein Seed). Mayor Stein relinquished the Chair to Member Trostad who presented to the Council the building permit applied for by Stein Seed Co. MOTION by Member Urvand, seconded by Mayor Stein, to approve the building permit; all voted aye; motion carried.

7.4 Publication of Financial Report. MOTION by Member Trostad, seconded by Member Urvand, that the City will publish the year-end financial reports in the City's official newspaper each year; all voted aye; motion carried.

7.5 City Auditor Additional Duties. PW Director Johnson reported a need for additional help with duties throughout the summer months. MOTION by Member Trostad, seconded by Member Urvand, to pay Auditor Adams \$10 per hour to help the water department; all voted aye; motion carried.

7.6 Lake Agassiz Water Authority Membership Dues. MOTION by Member Trostad, seconded by Member Urvand, to TABLE until next year; all voted aye; motion carried.

7.7 Customer Utility Credit. Member Trostad proposed a utility credit for a customer who is experiencing hardship due to critical medical issues in the family. A majority of the officials present expressed empathy for the situation, however they felt it would be inappropriate to set a precedent for donations of this nature.

Recognition to Jeremy Lilleoien was TABLED for a future meeting.

8. PORTFOLIO REPORTS BY COUNCIL MEMBERS:

Member Urvand: Reported new library doors have been installed and the oil container is in place at the café.

Member Trostad: Reported that he would be taking over as the golf course liaison until a new council member is elected.

9. PUBLIC COMMENTS: Betty Bina discussed annexation of several properties to the City.

10. ANNOUNCEMENTS: Next regular City Council meeting: Monday, April 3, 2017, at 7:00 pm, in City Office Conference Room; Board of Equalization meeting on Tuesday, April 11, 2017, at 7:00 pm, in the City Office Conference Room.

11. ADJOURNMENT: The meeting was adjourned at 9:12 p.m.

ATTEST:

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Marie Adams
City Auditor

Douglas Stein
Mayor

These minutes are subject to the governing body's review and revision.