

City of McVile
Minutes of Regular City Council Meeting
Monday, August 7, 2017, at 7:00 p.m.

IN ATTENDANCE: Mayor Douglas Stein; Council Members Patt Czarnik, Dianne Urvand, Neil Reiten and Douglas Trostad; City Auditor Marie Adams; Deputy Auditor Joanne Brennan; Public Works Director, Ryan Johnson and Jonathon Trostad, PWII.

OTHERS PRESENT: Dennis Stenson, Renae Arneson, Jerry Sand, Richard Urvand, Craig Johnston, and Steve Forde.

1. CALL TO ORDER: By Mayor Stein at 6:59 p.m.
2. AGENDA: MOTION by Member Trostad, seconded by Member Reiten, to approve agenda; all voted aye; motion carried.
3. REVIEW/APPROVE MINUTES OF PREVIOUS MEETINGS: MOTION by Member Trostad, seconded by Member Czarnik, to approve the minutes as corrected of the July 3, 2017 regular meeting; all voted aye; motion carried.
4. PUBLIC WORKS REPORT: PW Director Ryan Johnson provided the Public Works Report, along with two mosquito trap counts reports. Member Czarnik commended and thanked Public Works for the great job done at the auditorium for McVile Days.
5. FINANCIAL REPORT:

5.1 and 5.2 Revenues & Disbursements/Bills: Written reports of revenues and disbursements that transpired through August 2, 2017 were provided to the Council. MOTION by Member Reiten, seconded by Member Urvand, to approve and accept the reports of revenues. MOTION by Member Trostad, seconded by Member Urvand, to accept the July/August bills; all voted aye; motion carried.

The approved July/August bills are as follows: BCBS \$4,943.10; Visa \$486.84; Ottertail \$1,871.34; D & M Service \$405.66; Central Plains Ag \$323.50; R. Johnson \$36.76 (reimbursement-caution tape); Vinyl Vision \$50.00; Gerrells & Company \$18.30; Hawkins Chemical \$390.54; ND Telephone \$90.00 (website); Productivity Plus \$4.60; GF Utility Billing \$41.00; Oxton's \$55.46; ND Telephone (Water Plant) \$85.07; ND Telephone (auditorium/library) \$183.61; Brager Disposal \$2,160.75; Nelson County Highway \$187.50; Norman Morken \$101.04; One Call \$3.00; Menards \$70.35; Ness Press \$35.00; Verizon \$131.34; D. Trostad \$136.65 (reimburse paint); McVile Days Committee \$400.00; Olson, Juntunen & Sandberg \$200.00; Central Business Systems \$72.60; Marc Chemical \$1,247.67; BCBS \$4,943.10; UNUM Life Ins. \$171.00; City payroll \$20,045.81 (June & July); NDPERS \$1,442.63; Ottertail \$1,806.03; Visa \$468.66; H. Conley Jr. \$100.00.

6. OLD BUSINESS:

6.1 Rescind Motion to Vacate Alleyway @ 200 W. McDougall. MOTION by Member Reiten, seconded by Member Czarnik, to rescind the motion to vacate the alleyway @ 200 W. McDougall; Member Trostad abstained; motion carried on majority vote.

6.2 Picnic Table Rental. Jonathon Trostad reported that there was inconsistency in implementing the picnic table rental policy. It was agreed that the policy needed to be revised. MOTION by Member Trostad, seconded by Member Czarnik, to remove the rental fee (\$10 per table per day) and add to the policy the borrower is responsible for picking up and returning the picnic tables; all voted aye; motion carried.

6.3 Sidewalk/Curb Repair at NCHS. Costs for the sidewalk and curb repair being done at the NCHS were provided. The City's responsibility would be for the curb and gutter which amounts to \$4,200. MOTION by Member Czarnik to approve and pay the City's responsibility of \$4,200 to repair the curb and gutter. The motion was seconded by Member Reiten; motion carried on majority vote; Member Trostad nay.

6.4 Craig Johnston – Snow Removal. Mr. Johnston expressed to the Council that he was available for snow removal should the City need it. His request was duly noted. No action taken concerning this item.

6.5 Tri-County Paving Street Repair – Two Locations. PW Director Johnson reported that Tri-County Paving would be coming to McVile the following day to begin the paving projects quoted to the City and cemetery. After discussion it was decided that the City is not able to pay for the expense of street repair at this time. PW Director Johnson was asked to call Tri-State Paving to inform them not to send their crew to do street repair in the City.

7. NEW BUSINESS:

7.1 Shade Tree Committee – Update on Grant. Renae Arneson provided information on the grant amount received and the bid from Z's Trees. She noted, at the time of the meeting, no other bids had been received by the Shade Tree Committee. MOTION by Member Urvand, seconded by Member Czarnik, to go with Z's Trees' bid to do the removal of trees in the amount of the grant (\$5,425); all voted aye; motion carried.

7.2 City Donation to McVile Days. MOTION by Member Czarnik to approve a \$400 donation from the City to the McVile Days Committee for 2017; seconded by Member Urvand; Member Reiten – nay; Member Trostad – nay; Member Czarnik – aye; Member Urvand – aye. Mayor Stein broke the tie in favor of making the donation to the McVile Days Committee.

7.3 NCHS Quarterly Financial Report. Steve Forde, CEO, provided and went through the quarterly reports for January through June, 2017.

7.4 Skid Steer Grant. Auditor Adams reported to the Council that she was applying for a grant through the USDA for a skid steer. No written or oral comments by the public were received as a result of the Notice of Special Meeting. Questions were raised and answered. MOTION by Member Reiten, seconded by Member Trostad, to go forward with the grant

application process. Roll call vote taken: Member Czarnik – aye, Member Urvand – aye, Member Reiten – aye, Member Trostad – aye; motion carried.

7.5 Streetlight Issue. The issue of the streetlights being off during the McVile Days street dance was discussed. The item was TABLED for further investigation by Jonathon Trostad as to installing a switch on each pole.

7.6 McVile Lodge Complaint: A recent complaint was provided to the Council concerning the McVile Lodge. MOTION by Member Reiten, seconded by Member Trostad, to send a letter requesting the owner of McVile Lodge to remove the name “McVile” from the name of the lodge; all voted aye; motion carried.

7.7 Wood Chip Pile at Landfill. Auditor Adams reported that during a recent telephone conversation with Chris Orwick he requested permission to remove the tree pile at the landfill. The Council agreed that he could remove the tree pile.

7.8 Cell Phone Costs. Auditor Adams reported to the Council that she did not have precedence for purchasing new cell phones and cell phone costs for Public Works. After discussion, MOTION by Member Reiten, seconded by Member Trostad, to cover all cell phone purchases and costs. Roll call vote taken: Member Czarnik – aye, Member Reiten – aye, Member Trostad – aye, Member Urvand – nay. The motion carried.

7.9 Employee File Record. Public Works Director Johnson provided a written statement to the Council to be put in his employee file.

8. PORTFOLIO REPORTS.

Member Reiten: Airport looks good, runway lights great.

Member Czarnik: Explained that she has several ideas for economic development and will research and report to the Council in the near future.

Member Trostad: Reported that they are getting the football field ready as there will be two football games played there this year.

Member Urvand: None.

Mayor Stein: Intends to attend NCHS meetings when he is informed when they are.

9. PUBLIC COMMENTS: None.

10. ANNOUNCEMENTS: Next regular City Council meeting: Tuesday, September 5, 2017, at 7:00 pm, in City Office Conference Room.

11. ADJOURNMENT: The meeting was adjourned at 9:22 p.m.

ATTEST:

ATTEST:

Marie Adams
City Auditor

Douglas Stein
Mayor