

March 7, 2016

The City Council of the City of McVille met in regular session Monday, March 7, 2016 at 7:00 pm, Mayor Doug Stein presiding.

Council Members Present: Julie Stewart, Neil Reiten, Ed Sadowsky, Douglas Trostad

Auditors: Shelly Carlson, Joanne Brennan, and Public Works: Ryan Johnson, Jon Trostad

Others in attendance: Liv Halverson, Dianne Urvand, Rick Urvand, Betty Ann Bina, Patt Czarnik and Rita Loibl

Mayor Stein called the meeting to order at 7:00 pm. Motion by Trostad, seconded by Reiten to adopt agenda, all vote aye, motion carried. Motion made by Stewart, seconded by Sadowsky to approve February minutes with corrections re: attendance and bill 20125 paid to NDRWSA in the amount of 174.00 was omitted from the January bills, all vote aye motion carried.

PUBLIC WORKS REPORT: Johnson reported that Kolenda will begin install of furnace replacement and repair duct work for back up furnace at the water treatment plant on 3/8/16. Johnson advised council that he will order parts necessary to complete the meter installation at the golf course and contact Tolna Plumbing to set up install. Upcoming projects (as weather permits) for public works include: jetting troublesome sewers, repair manhole by the fire department, transfer water from cell #1 to #2 at the lagoon, prepare mowers & street sweepers for spring and obtain estimates for replacement or repair of the water plant restroom. Sealing the cracks in the roads and hiring summer help through Job Service was also discussed.

FINANCIAL REPORT: Motion by Reiten, seconded by Trostad to approve revenues and disbursements as presented by Auditor, all vote aye, motion carried. Collection procedures were discussed after review of past due utility accounts. Carlson will research and report back to council at April meeting. Motion by Reiten, seconded by Stewart and carried by unanimous voice vote to approve February and March bills as presented, to wit:

Bills for February 2016

USDA-AFT	USDA	Loan payment	11,382.00
NDPERS	NDPERS	Retirement	386.08
PAYROLL	Employees	Jan 1-31 pay period	12,116.07
EFTPS	F & M Bank	Payroll taxes	1,137.66
20147	Menards	aud/water/grounds supplies	85.40
20148	Oxton's Super Valu	125/water 125/grounds/25.78 office	275.78
20149	D & M Service	205.46 vehicles/98.75 snow removal	304.21
20150	Jeremy Lilleoien	snow removal	250.00
20151	Brager Disposal	Garbage	1,725.25
20152	ND Telephone	Website updates	120.00
20153	WSI	Workers comp premium	3,577.16
20154	Verizon	Cell phones	80.00
20155	Ness Press	Publication	264.96
20156	Nelson County Treasurer	Economic Development BldgTaxes	932.94
20157	Bank of North Dakota	Interest/admin fee meter project	780.00
NDTC-EFT	ND Telephone	Wtp telephone	84.71
NDTC-EFT1	ND Telephone	Library/aud/office telephone	176.77
20158	702 Communications	Back up service	4.99
20159	MCI Telephone	Long distance	27.61
20160	Hawkins Chemical	Wtp	684.71
20161	Ottertail Power Co	#1	2,377.55
20162	Ottertail Power Co.	Christmas lights	127.96
20163	Postmaster	Billing postage/3.22 envelope postage	143.22
20164	Blue Cross	Health Insurance	3,231.30
20165	NDLC	webinar Shelly	100.00

20166	NDLC	webinar/ Joanne	25.00
20167	Menards	café thermo couple	23.85
Total			40,425.18

#1 streets 634.21/water 426.70/aud 386.50/café 735.97/air 28.25/office 72.73/PW stor 93.19

March Bills

NDLC	March Madness	Registration-Shelly	130.00
Ferguson Waterworks		water 42.68 /sewer 35.03	77.71
Brager Disposal		Feb garbage collection	1725.25
Banyon Data		Utility Billing Support/meter device support	1090.00
Farmers Union Oil		bulb for pickup	4.38
Renaë Arneson		contract consultant	390.00
Nelson County Sheriff's		contract policing	1204.05
Ferguson Waterworks		Neptune software maintenance 4/1/16-3/31/17	895.00
NDTC-auto pay 3/15/16		Water treatment plant phone/internet	84.71
NDTC-auto pay 3/15/16		Library/Office phone/internet	176.12
TOTAL			5777.22

OLD BUSINESS: McVilleville Dam Spillway & Campsite project –Outdoor Heritage Fund Grant Application was submitted on 2/29/16, no updates regarding the Enbridge Grant Application. Carlson will check with Arneson for any additional updates. A public meeting for the community was discussed and will be scheduled when more information is available. Furnace at the Water Treatment Plant-The city has received a check for the insurance claim on the furnace and Kolenda will begin installation 3/8/16.

Sales and use tax- transfer to NCIHS. At the request of Trostad the council received a copy of Ordinance 99 to clarify the transfer of sales and use tax to NCHS.

June 2016 Election: The city has advised the County Auditor that there are 2 City Council Seats and 2 Park Board seats open in the upcoming election. Any person interested in running may obtain a Petition/Certificate of Nomination at the City Auditors Office or at www.ndgov/sos/electvote. The form must be filed with the City Auditor no later than 4:00pm on April 11, 2016.

NEW BUSINESS:

Mower Estimates: 3 estimates were reviewed for a new mower for the city. The options of buying and leasing were discussed as well as obtaining additional estimates. Reiten will make contact with additional dealers in the area and provide the specifications to acquire additional estimates and report back to council. Issue i tabled until the April 4th meeting.

Building Permits: Motion by Trostad, seconded by Reiten to approve building permits for David Aaser-storage shed and Larry Gilomen-garage, all vote aye, motion carried.

Auditorium rental agreement changes; policy on rental of chairs & tables (off-site)-Motion made by Trostad, seconded by Sadowsky to not allow the rental of auditorium chairs and tables, motion carried on majority roll call vote, Stewart-aye, Sadowsky-aye, Reiten-nay, Trostad-aye.

McVilleville Community Library-Patt Czarnik and Rita Loibl presented a proposal to apply for a 50/50 grant to replace the interior doors into the library so they could be secured more effectively. They are requesting the city to pay a portion of the cost. An estimate was reviewed and discussed. Motion by Stewart, seconded by Reiten to support the library project pending approval of grant the city will pay 37.5 % of project. Motion carried on majority roll call vote, Stewart-aye, Sadowsky-pass, Reiten-aye, Trostad-nay. The council requests an additional estimate on replacement of doors as well as an estimate to have locks installed on the existing doors be obtained. The grant deadline is 3/31/2016.

Jennifer Bachmeier inquired about purchasing a City-owned lot for construction of a new building for her business. After discussion, motion made by Trostad, seconded by Sadowsky to offer the sale of the property using the same incentive offered for residential lots, motion carried by unanimous roll call vote.

The arrangement of the city office was discussed with council with regards to Auditor and Deputy Auditor both working in the reception area of the office.

PORTFOLIO COMMENTS: Reiten reported that it was not a great year for ice and that the warming house would be moved from the Country Club parking lot and stored until next winter. One of the windows was recently broken and will need to be repaired. Reiten advised council that he absorbed more cost than anticipated as there was some misunderstanding on donation of goods and/or services.

Sadowsky reported that the hood system has been cleaned and serviced at the Café. The Dezotells submitted invoices and requested reimbursement prior to meeting. Motion by Reiten, seconded by Sadowsky to reimburse the Café Managers 325.75 (50%) of invoices, motion carried by unanimous roll call vote. All future services for the hood system will be at management expense.

Trostad discussed an upcoming fundraising event for a member of the McVile Fire Department. Motion by Sadowsky, seconded by Reiten to donate a basket of McVile memorabilia for the silent auction, motion carried on majority roll call vote, Stewart-aye, Sadowsky-aye, Reiten-aye, Trostad-abstain

PUBLIC COMMENTS: Carlson read a letter* from the American Legion Post 135 that was submitted by AJ Johnson. The letter was sent to thank the City of McVile and Citizens of McVile for supporting the Green Light a Vet project. A thank you message from the Legion will also be placed on the McVile Channel.

ANNOUNCEMENTS: Next regular City Council meeting-Monday, April 4, 2016 at 7:00 pm.

*document to be filed with official minutes

On a motion duly made, seconded and carried, the meeting adjourned at 10:10 pm.

ATTEST:

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Margaret Carlson, Auditor

Douglas Stein, Mayor