

July 11, 2016 Meeting Minutes

The McVile City Council met in regular session on July 11, 2016 at 7:00 pm, Mayor Douglas Stein presiding. Council Members Present: Kevin Stein, Neil Reiten, Dianne Urvand , and Doug Trostad.

Public works: Jon Trostad

Auditor: Shelly Carlson, Deputy Auditor: Joanne Brennan Others in attendance: Renae Arneson
Mayor Stein called the meeting to order at 7:05pm and advised council of 3 additional items to be placed under new business on the agenda. Motion made by Member Reiten to approve agenda, seconded by Member Trostad, followed by discussion all vote aye, motion carried.

Motion by Member Trostad, seconded by Member Reiten to approve the June 6, 2016 minutes, all vote aye, minutes approved. Motion made by Member Trostad, seconded by Member Stein to approve June 28, 2016 meeting minutes, all vote aye, minutes approved.

Public Works report: Jon Trostad reported that the mosquito fogger was out of service for a short time due to some electrical problems with the control box. Trostad also reported that an inquiry was received from Tri-county Rural Water to purchase water from the city. They are interested in purchasing up to 100, 000 gallons a day at a flat base charge ranging between \$1.50-\$7.00 per 1000 gallons. Council is favorable to researching the inquiry. Public Works will contact ND Rural Water and conduct additional research into the request and report back to council.

While on the subject of water, Member Urvand asked if the city would provide water for the trees that will be planted at the cemetery this fall.

Financial Report: Motion by Member Trostad, seconded by Member Reiten to approve revenues and disbursements, followed by discussion, all vote aye, motion carried. Auditor Carlson requested that a transfer from sales and use tax savings to the general fund be approved. The transfer in the amount of \$7000.00 will offset \$4000.00 that was spent to purchase the new mower and \$3000 toward electricity expense for the Cafe. The City pays up to \$500 per month for electricity at the cafe under the terms of the lease contract. Motion by Member Stein to approve transfer \$3000.00 (\$500x6-Jan-June electricity) and \$4000.00 (new mower) to the general fund, seconded by Member Trostad, and carried by unanimous roll call vote, Stein-aye, Reiten-aye, Urvand-aye, Trostad-aye. Motion made by Member Reiten, seconded by Member Trostad to approve bills as presented to wit;

June Bills

20264	GF Lab	water testing	\$41.00
20265	Postmaster	postage	\$3.27
20266	ONECall	line locates	\$4.55
		st 647.45/wtr 347.93/aud 119.16/café	
20267	Ottertail	535.30/air114.51/ofc 114.51	\$1,785.31
20268	Michael Todd Co	emerg led lite PW truck	\$184.53
20269	I W I	led ligt/bulbs city office	\$131.56
		park-112.09/postage-10.00/ tree-235.00/redeem-	
20270	Chase	(33.18)/int-7.28	\$331.19
20271	NCHD	road maint.	\$107.50
20272	Verizon	cell phones PW	\$80.00
20273	Cole	paper products-park dist	\$105.08
20274	F & M Visa	park-1199.90/veh-22.59/grds-160.62/41.73	\$1,434.84

		ofc/post-10.	
20275	MCI	Long Distance	\$27.56
20276	Ottertail	City Rv lots	\$29.95
20277	Ness	call for bids streetlight	\$525.09
20278	Ness	tax equal-minutes	\$23.46
20279	Oxton's	wtr 25.41/arbor-39.46/ofc-31.75	\$96.62
20280	Postmaster	Utility billing postage	\$162.00
20281	ND Department of Health	Ryan-Operator license	\$20.00
20282	ND Department of Health	Jon-Operator license	\$15.00
20283	Doug Trostad	reimburse-caution tape	\$57.52
20284	BCBS	Employee Insurance July	\$4,887.60
EFTPS	McVile Bank	Tax payment June	\$2,566.92
NDPERS	NDPERS	retirement	\$1,259.65
NDTC	6/16 billing	water plant	\$84.68
NDTC1	6/16 billing	office 60.79 aud-115.63	\$176.42

July Bills

20285	All Flags	USA/ND flags	\$183.97
20286	Lyle Signs Inc	Flag brackets	\$142.39
20287	Tolna Plumbing	sewer cleaning	\$215.00
20288	NC Auditor	2016 Election expense	\$355.00
20289	Job Service ND	unemployment insurance	\$103.11
20290	Kolenda Heating	Café-exhaust	\$720.15
20291	Kolenda Heating	Café-Equipment maint	\$3,654.39
20292	Wallace Repair	ac-charge tractor	\$79.00
20293	Jon Trostad	windshield adhesive-reimburse	\$22.62
20294	D & M	veh-170.32/grds-231.99 strs-71.00	\$476.31
20295	Hawkins	water supplies	\$76.63
20296	Adapco	mosquito spray-barrier & fogger	\$1,366.30
20297	Renaee Arneson	June consultant fees	\$847.50
20298	void		\$0.00
20299	NC Sheriff	July policing	\$1,204.05
20300	NC Clerk & Recorder	Donahue Deed	\$13.00
	Country Club	Jun 1-30 Payroll (billed for reimbursement)	\$1,616.12
	City	Jun 1-30 Payroll	\$10,704.48
	NDPERS	employee retirement	\$1,467.99
	McVile Bank	Tax payment	\$3,127.48
	NDTAP	state withholding	\$188.69

OLD BUSINESS:

Offer received to purchase City Lot 21 of Block 13 (OT) \$1000.00 from owner adjacent to property. Council reviewed the offer. Motion made by Member Reiten, to reject offer on Lot 21 of Block 13, seconded by Member Trostad, followed by discussion, motion carried upon roll call vote. Stein-aye, Reiten-aye, Urvand-aye, Trostad-aye.

Paving estimate: The item was tabled last month to review if funds would be available to cover the expense of repairing and paving the streets listed on the estimate. After reviewing the financials it appears that a low interest loan may need to be secured to help cover the cost of the repairs. Retired Auditor Arneson suggested that we may be able to secure a low interest loan with RDFC to cover some of the cost of the street repairs. The council is favorable in moving forward with this option. Arneson will contact RDFC to see if this project would qualify and report back at the August 1st meeting. Airport Hay Land-The city did not receive any bids by the second bid deadline. Member Reiten, contacted the 2015 Lessee and he agreed to pay the same about bid for 2015, \$16.75 per acre. Auditor Carlson contacted a second party to allow opportunity to compete but offered amount was significantly lower than the offer from the prior lessee.

Curb Paving was tabled at last month's meeting for Member Trostad could line up volunteers to assist painting the curbs. Trostad reported that he and resident, David Aaser have almost completed the painting and will finish as soon as additional yellow paint is purchased.

Streetlight Project. Edling Electric will begin the streetlight project on Monday, July 18th.

Representatives from the RDFC will also be in town to present the check for \$60,000 to the city.

Lee Street RV Campground Fees-Council discussed raising the fees for the campground effective in 2017. Carlson will research fees for comparable services at nearby campgrounds and report back to council.

Breezn Bar & Grill-As a courtesy the city allows the \$1000.00 annual liquor license fee to be split into 2 installments. Carlson advised second installment was due July 1, 2016 and has not been received.

Breezn Bar & Grill will also be notified regarding delinquent water and loan payments as well. A certified letter will be sent to business owner requesting the payments be made immediately. Carlson also reported on additional delinquent accounts within the municipality and will take the appropriate steps to collect on all past due accounts.

Golf Course Loan-Mayor Stein led a discussion on a recent loan obtained by the McVillie Country Club under the City. It was determined that the council should be advised and approve any request to borrow money under the city prior to any loan applications being submitted. Mayor Stein will visit with the bank regarding the validity of the recent financing contract and report back.

The country club inquired about purchasing a storage building located by the land fill. After a brief discussion it was determined the building belongs to the fire district not the city.

Mayor Stein proposed a town hall meeting to be held on Wednesday, July 20, 2016. Motion made by Member Reiten, not to hold a town hall meeting at this time, seconded by Member Trostad, followed by discussion, all vote aye, motion carried.

Airport -The city received a 90/10 grant award from the North Dakota Aeronautics commission to replace the roof at the airport hangar. The proposal received from Troy Brandvold Construction has been signed and returned as well as a request for contact to schedule a start date on the project. If a response is not received the city may have to secure additional bids for the project.

Shade Tree Committee-Arneson reported a proposal submitted by Z's Trees to remove 43 trees and/ or stumps for \$6250.00. The city has been awarded a grant in the amount \$5281.00 from the ND Community Forestry Program. The city would incur an expense \$969.00 as part of the match for the grant match. The volunteer hours of the Shade Tree Committee are also considered as part of the grant match. Motion by Member Reiten, seconded by Member Urvand to remove trees under Z's Trees proposal, followed by discussion, all vote aye, motion carried.

Announcements: RDFC Meeting, July 18th at 11:00am, Next council meeting, August 1, 2016. Work shop for elected officials available through North Dakota League of Cities. Council provided with work shop information.

On a motion duly made, seconded and carried, the meeting adjourned at 9:50 pm.

Submitted 7/19/2016

ATTEST:

ATTEST::

Shelly Carlson, Auditor

Douglas Stein, Mayor