

January 4, 2016

The City Council of the City of McVille met in regular session Monday, January 4, 2016 at 7:00 pm, Mayor Doug Stein presiding.

Council Members Present: Julie Stewart, Neil Reiten, Ed Sadowsky, Douglas Trostad

Auditors: Margaret (Shelly) Carlson, Joanne Brennan, Renae Arneson (Retired)

Public Works: Ryan Johnson, Jon Trostad

Others in attendance: Ellen McKinnon

Mayor Stein called the meeting to order at 7:00 pm. Motion by Trostad, seconded by Sadowsky to adopt agenda and include three additional items, all aye, motion carried. Motion by Sadowsky, seconded by Reiten to approve December 7, 2015 regular meeting and December 17 & 29, 2015 special meeting minutes as presented, all vote aye., motion carried.

PUBLIC WORKS REPORT: Christmas decorations will be taken down, lights at the airport will be changed and the branches/leaves at the dump will be burned this month. Mayor Stein discussed the possibility of having light switches installed next to the breaker box in the auditorium to alleviate exit/ motion lights and fans from being inadvertently turned off and help make it more convenient for auditorium users to turn on/off lights. PW will look into cost/estimates and report back to the council.

FINANCIAL REPORT:

Motion by Trostad, seconded by Sadowsky to approve revenues and disbursements as presented by Auditor, all vote aye, motion carried.

Carlson reported that City will need transfer of \$20,110.08 from the sales tax account to NCHS. Motion made by Stewart, seconded by Sadowsky to transfer \$20,110.08 to NCHS, all vote aye, motion carried. Carlson will contact Steve Forde to verify account to transfer to and transfer later this week. Carlson reported that the following Non-Levied funds in the amount of \$24,895.72 have been transferred into the General Fund: Pest Control, Social Security, Emergency, Home Rule Charter, Economic Development & Tree City as of 12/31/15.

Carlson requests approval to dispose of 2008/2009 records. Motion by Trostad, seconded by Reiten to approve disposal of records in accordance with retention requirements, all vote aye, motion carried.

Motion by Reiten, seconded by Stewart and carried by unanimous voice vote to approve bills 20088 to 20124, to wit:

Bills for December 2015

20088 Wallace Repair (vehicles)	\$ 15.90
20089 BCBS of ND (Dec. health ins. premium)	3,231.30
20090 Farmers Union Oil Co. (snow plow)	68.30
20091 Quill Corp. (office – envelopes)	66.99
20092 Oxton’s Super Valu (office supplies)	65.15
20093 Ness Press (legals – publication of minutes)	137.31
20094 D & M Service (vehicles)	246.23
20095 Nelson County Hwy Dept (streets)	56.00
20096 NDTC (website updates)	90.00
20097 Nelson County Sheriff’s Dept (Dec. policing)	1,204.05
20098 Corrina Olson (Winterfest supplies)	22.88
20099 Brager Disposal (Nov. garbage pickup)	1,725.00
20100 Norman Morken (sewer – valve tool)	90.00
20101 Verizon	80.00
20102 ND One Call (7 locates)	7.70
20103 ND League of Cities (City officials handbook X3)	30.00
20104 Brodell Concrete Works (blockwork)	2,127.00

20105	lhry Ins. (annual renewal premium)	5,430.00
20106	MCI (long distance service)	27.39
20107	Otter tail Power (streets 707.48; water 397.41; auditorium 399.26; café 563.20; airport 20.00; office 68.10; grounds 13.73)	2,169.18
20108	Chase-Visa	434.75
20109	MARC (sewer – chemicals)	755.21
20110	Norman Morken (snow removal)	145.00
20111	Quill Corp. (office supplies)	73.20
20112	Nelson County Sheriff's Dept. (Jan. '16 policing)	1,204.05
20113	ND Dept of Health (water – testing)	235.40
20114	Jeremy Lilleoien (snow removal)	355.00
20115	Carl Dezotell (reimburse – café inventory supplies)	808.77
20116	ICLS.NET (internet domain)	65.00
20117	BCBS of ND (Jan. '16 health ins. premium)	3,231.30
<u>Bills for January 2016</u>		
20118	League of Cities (membership dues 2016)	515.00
20119	Wallace Repair (grounds)	9.40
20120	NDTC (website updates)	30.00
20121	Oxton's (misc.)	74.06
20122	Ottertail (final trailer court)	10.54
20123	D & M Service (snow 426.00, veh 270.89, sewer 175.00, water 22.95)	894.84
20124	Farmers Union Oil (snow expenses)	48.90

OLD BUSINESS:

- Following the 2nd reading of Ordinance #98 to amend Council meeting date/time a Motion made by Sadowsky, to adopt Ordinance #98, seconded by Reiten, motion carried upon unanimous roll call vote, Stewart-aye, Reiten-aye, Sadowsky-aye, Trostad-aye.
- additional payment received from Breezzn Bar & Grill for 2016 Liquor License
- Streetlight Project- A Professional Service Agreement from KJ Engineers has been received. Motion made by Trostad, to accept agreement, seconded by Reiten, motion carried upon unanimous roll call vote, Reiten-aye, Stewart-aye, Sadowsky-aye, Trostad-aye.
- McVille Dam Spillway and Campground Project, Mayor Stein led discussion on scheduling a community meeting with regards to the current projects. Council requests the report issued by the State Water be placed on the McVille Website and a copy for viewing available at the City office. The consensus of the council is to wait until more information is available before holding a community meeting.
- Update on Dilapidated Buildings & Storage of Inoperable Vehicles: Mayor Stein read a response letter* from Allen Smaage, that was submitted prior to meeting. After discussion it was determined that the City will continue to work with Mr. Smaage on his efforts with regards to his property. After discussion on re-appointing/appointing another member to this committee it was determined that Ellen McKinnon will review ordinances to see if updates need to be proposed to make them more definitive and clearly stated. Reiten will provide additional support as needed.
- Furnace at WTP: Travelers Insurance inspected the furnace on 12/31/15. No additional information has been received. Issue will be tabled for next meeting.

SHERRIFF REPORT: Nelson County Sherriff, Keith Olson entered the meeting approximately 8:45pm and gave a brief report to council. Olson also reported that candidates are currently being screened to fill the recently vacated deputy position. Having no further business, Olson left the meeting.

NEW BUSINESS:

- Motion made by Reiten, seconded by Trostad to designate Farmers & Merchants Bank of North Dakota as official depository for the city of McVille, motion carried upon roll call vote, Reiten-aye, Sadowsky-aye, Trostad-aye, Stewart-abstain.

- After review, motion made by Trostad, seconded by Stewart, to renew the Laboratory Services Contract with the ND Department of health, all vote aye, motion carried.
- McVile Days-discussed change in McVile Days Committee. A band will need to be hired as soon as possible. Jon and Thomas T will assist with finding a band. Joanne will work on an ad to recruit volunteers and sponsors for the event.
- Wages-discussed pay increases Carlson, probationary will be reviewed at later date, Arneson, retired, Brennan no increase at this time at her request, PW .25 per hour increase. Motion made by Sadowsky, to increase public works wages by .25 per hour, seconded by Reiten, upon roll call vote, Stewart-aye, Reiten-aye, Sadowsky-aye, Trostad-abstain, motion carried. Trostad presented Brennan with Oxtan's Supervalu gift cards and thanked her for her hard work.

PORTFOLIO REPORTS:

- Reiten reported that the ice rink has been frozen but needs more water and would like to have Jeremy Lilleoien sweep snow on ice during the season. Reiten also reported that David Berg is building a 5x10 movable warming house through community donations and support. This will provide a place to put on skates and come in out of the cold for people using the ice.
- Airport-Helipad project tabled at this time. Discussed estimates to repair hangar roof. Motion made by Reiten, to submit grant application to Aeronatics to help fund the repair of hangar roof, seconded by Sadowsky, all aye, motion carried. Mayor Stein reported that he received rental contract and rent for Allen Rude and forwarded both to Auditor.

PUBLIC COMMENTS:

- Ellen McKinnon reported that The Great Plains Food Bank served 41 families in McVile on 12/29/15. The Pet Food Pantry served 9 families last month, including assistance to euthanize 1 pet and neuter 1 pet.

ANNOUNCEMENTS:

- Next regular City Council meeting-Monday, February 1, 2016 @ 7:00 pm.

*document to be filed with official minutes

On a motion duly made, seconded and carried, the meeting adjourned at 9:15 pm.

ATTEST:

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Margaret Carlson, Auditor

Douglas Stein, Mayor

