

October 5, 2015

The City Council of the City of McVille met in regular session October 5, 2015 at the City Office at 7 pm.

Mayor Douglas Stein presiding

Council Members Present: Neil Reiten, Douglas Trostad, Ed Sadowsky

Auditors Renae Arneson and Joanne Brennan

Public Works: Ryan Johnson

Nelson County Sheriff Keith Olson

Other residents in attendance were Betty Ann Bina, Liv Halvorson, Bruce Eveland, Rick Urvand, Dianne Urvand, Julie Stewart

Mayor Stein called the meeting to order at 7 pm. Motion made by Douglas Trostad, seconded by Ed Sadowsky to adopt the agenda, all vote aye.

Motion made by Neil Reiten, seconded by Edward Sadowsky to approve the September minutes as presented. Doug Trostad questioned whether two of the meetings held September 23 and 25 had been closed session. Mayor Stein informed him they were open to the public. Upon vote, Ed Sadowsky, aye; Neil Reiten, aye; Doug Trostad, nay; motion passed.

Mayor Stein brought forth the name of Julie Stewart to fill the Council position of Haley Klefstad until the election June 2016. Motion made by Douglas Trostad, seconded by Neil Reiten to accept this appointment, all vote aye.

**PUBLIC WORKS REPORT:**

Ambulance request for crack sealing was discussed. A new method of repair may be a possibility. Ryan will check with KLJ to see if they can provide us any information.

Golf Course Meter Pit – Mitchell Brodell is working with the city for concrete work and the Nelson Co Highway Department will be utilized to work on the well pit for the Country Club.

Water Salesman still closed. Parties can contact PW for water at the plant if needed.

Still pending: Trim Trees, Sweep Streets, Jett Sewers, Installation of Stop and Hospital Signs.

**FINANCIAL REPORT:**

Motion made by Doug Trostad, seconded by Ed Sadowsky to approve the revenues and disbursements as presented by the Auditor, all vote aye.

Motion made by Neil Reiten, seconded by Ed Sadowsky to approve bills 20019 to 20036, to wit:

<b>20019</b>	<b>ND One Call, Inc. (3 locates)</b>	<b>\$ 3.30</b>
<b>20020</b>	<b>Verizon Wireless</b>	<b>86.80</b>
<b>20021</b>	<b>Hawkins, Inc. (water plant supplies)</b>	<b>1,296.69</b>
<b>20022</b>	<b>Ottertail Power Co. (sts 630.90; wtr 267.89; café 446.47; auditorium 203.48; airport 19.86; Office 104.21; grds 74.25; Lee St. storage 20.64)</b>	<b>1,767.70</b>
<b>20023</b>	<b>NDSU Extension Service Pesticide Program (training registration – Jonathon)</b>	<b>130.00</b>

<b>20024</b>	<b>Brodell Concrete (curb restoration @ DPE)</b>	<b>450.00</b>
<b>20025</b>	<b>Menards-GF (streets)</b>	<b>57.46</b>
<b>20026</b>	<b>Team Lab Chemical Corp. (sewer chemicals)</b>	<b>680.81</b>
<b>20027</b>	<b>MCI (office l.d.)</b>	<b>27.45</b>
<b>20028</b>	<b>Chase Visa (park/dam 75.56; café 39.23; office 98.28; wtr 187.29; grds 36.74; airport 14.95; postage 27.99)</b>	<b>480.04</b>
<b>20029</b>	<b>Central Business Systems (office – copier supplies)</b>	<b>90.00</b>
<b>20030</b>	<b>BCBS of ND (Oct. '15 premiums)</b>	<b>3,231.30</b>
<b>20031</b>	<b>Ness Press/Ness Graphics (legals, ads)</b>	<b>207.60</b>
<b>20032</b>	<b>Farmers Union Oil Co. (shop supplies)</b>	<b>4.50</b>
<b>20033</b>	<b>NDTC (website update)</b>	<b>30.00</b>
<b>20034</b>	<b>Nelson County Sheriff's Dept. (Oct. '15 policing)</b>	<b>1,204.05</b>
<b>20035</b>	<b>Oxton's (office – misc. supplies)</b>	<b>41.69</b>
<b>20036</b>	<b>Ihry Ins. Agcy. (City/Parks – liability)</b>	<b>46.00</b>

Resident Bruce Eveland was asked by Neil Reiten to address the Council on a Mound-style drain field for the airport. A diagram was also reviewed. Following his report, Mr. Eveland left the meeting. Options for this will be sought in the future.

Sheriff Olson stated his policy regarding the ND Sex Offender Registration and how notification is posted on ND Attorney General's website. The Council expected immediate notification. Speeding in McVillage was also discussed. Concerns at the DP School were noted. After these items were discussed Sheriff Olson left the meeting.

#### Dilapidated Buildings/Abandoned Vehicles Report:

Neil Reiten stated he had not had another opportunity to meet with Ellen McKinnon. It was noted the Sheyenne Street property owners who had received a letter have made no effort on their home, however some progress has been made on their property in McVillage's South Addition.

It was noted that Lance from Tecta America/Target Roofing would be coming this week to inspect the auditorium roofs.

Rena noted she is waiting for paperwork to continue with the grant on the Street Light Project from the RRRC.

Rena noted she received a grant from the ND Department of Commerce Energy Department for the upgrade necessary for the boilers at the Care Center. It is a 50/50 grant. The contracts were signed and returned to the State and Kolenda will do the project at an estimated \$38K.

The Lease for the Restaurant has been sent to the Dezotells. Rena reported 40% propane on hand at the restaurant building.

The Vet Clinic was held September 30 at the City Auditorium and it went well. A number of licenses are still pending. The City Office will follow up with those pet owners as soon as possible.

KLJ had contacted the auditor in regard to the grant from the Heritage Fund for the McVilleville Dam Rehabilitation Project and the addition of sewer lines to the dam campground area. We could apply for a grant by the January 1 deadline. It would be a 75% grant, with the additional 25% split between the Water Resource Board and the City of McVilleville. Financial options were discussed should the grant be awarded. Our cost share would be over \$110K. A meeting will be set up with Erik Gilbertson of KLJ as soon as possible.

Motion made by Ed Sadowsky, seconded by Neil Reiten to accept the Final Budget for 2016, all vote aye.

Richard Urvand requested purchase of the south 10' of Lot 3, Block 6, OT for \$300.00 After discussion motion made by Doug Trostad, seconded by Neil Reiten to allow the purchase as stated above, all vote aye.

#### AIRPORT:

Neil reported that he would like to see the motion light by the hangar working properly. Mayor Stein volunteered himself to work with Neil and another party to spend a couple hours fixing the hangar door. A letter was received from Allen Rude. Neil will visit with Mr. Rude in regard to his statements. When Tecta America is here this week, we will have him look at the hangar roof as well.

Doug Trostad noted he had been approached by Kip Hovdenes in regard to auditorium stage use for a Robotics Class. The Council was favorable for DPHS to use.

Contract propane for the upcoming winter for the auditorium, city office and water plant was discussed. Motion made by Doug Trostad, seconded by Julie Stewart to contract \$7K at a price of no more than \$1.04 per gallon with Tri County Petroleum, all vote aye.

Ryan noted that the pressure release valve at the Country Club may be addressed when the lines are drained.

The Sex Offender situation was again discussed. Motion made by Doug Trostad, seconded by Ed Sadowsky to enact a written policy whereby the City of McVilleville is notified immediately of any Sex Offenders living in the McVilleville area, all vote aye.

Portfolio Comments: Mayor Stein asked Julie Stewart to accept the Portfolio Assignments of Library, Economic Development and Auditorium. Ms. Stewart agreed.

Public Comment: Liv Halvorson and Betty Ann Bina stated they were looking for minutes in the newspaper. The Auditor will follow up to see what has happened as they had been submitted. Richard Urvand stated he had questions about the sex offender situation.

Dianne Urvand requested a follow up to her request for perimeter map for the McVile Cemetery . They may plan a new living fence after the trees were removed this past summer. A survey will need to be done with KLJ in this regard.

The Council discussed the auditor interviews. A final decision will be made as soon as possible.

There being no further business, upon motion duly made, seconded and carried, the meeting was adjourned.

ATTEST:

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Renaë Arneson, Auditor

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Mayor Douglas Stein