

City Council of the City of McVilve met in regular session Monday, February 2, 2015 in City Office conference room. Presiding officer, Mayor Douglas Stein, called the meeting to order at 7:00 pm with attendance as follows:

Council Members: Neil Reiten, Edward Sadowsky, and Douglas Trostad; Haley Klefstad absent due to illness.

Administrative Staff: Joanne Brennan, Deputy Auditor, Absent: Renae Arneson, Auditor

Public Works Staff: Jonathon Trostad, PWII., Absent: Ryan Johnson, PWI

Also in Attendance: City residents Ellen McKinnon, Liv Halvorson, Betty Ann Bina, and Richard Urvand; Nelson County Sheriff, Keith Olson; Erik Gilbertson of KLJ Engineering; and Nelson County Water Board members Ben Varnson, David Sateren, Mike Donahue and Gene Gehrke.

Motion by Trostad to approve agenda as printed; seconded by Sadowsky, all voted aye; **motion carried.**

Motion by Trostad to approve January 5, 2015 minutes as corrected with deletion of 'unlicensed' from paragraph 7 on page 3; seconded by Reiten; all ayes, no nays, **motion carried.**

PUBLIC WORKS REPORT: Wind direction and moisture conditions late last week were conducive to burning the tree pile at landfill site. Several residential water meters, still under warranty, have been replaced and will be sent back to the company for repair.

PUBLIC COMMENTS: Mrs. McKinnon clarified that the business she and her husband have on the south side of the city deals only with training and providing service dogs for veterans; pet rescue/animal shelter services are not provided. Comments from others included: (1) inconsistency of restaurant service; (2) suggested posting a notice on McVilve Channel listing City Council members and their individual portfolios/areas of responsibility; (3) expression of gratitude to the Council for the time and effective effort that has been put forth in dealing with serious issues.

OLD BUSINESS:

1) McVilve Dam Spillway Issue: KLJ Engineers and Nelson County Water Board were present to discuss McVilve Dam spillway issues, short-term and long-term repair options and priorities, estimated cost of the project, potential funding sources for the city's share of project cost which KLJ estimated to be \$200,000.00 for long-term option. KLJ also noted that State Water Commission will fund 35% of engineering cost and 65% of construction and end-engineering costs. **Motion** by Trostad to authorize Erik Gilbertson of KLJ Engineering to move forward with applying for grants/funding for the project, seconded by Sadowsky; all voted aye, **motion carried.**

2) Progress Report on Ordinance Violations:

> Mr. Twete has demolished his building on McDougall Avenue, removed all the debris with exception of concrete footings which will be removed after ground-thaw in the spring. Mr. Twete is now in compliance with Ordinance #93 so far as that particular building is concerned, and is still considering disposition of the building on Highway 15. There was brief discussion regarding a question raised by a city resident, who was observing the demolition process, as to what individual or entity has qualifications to decide which buildings or structures should be condemned. The City Council stands as the board of health, used legal counsel and followed legal city ordinances.

> Mr. Hartley has removed a majority of the vehicles from his property on West McDougall Avenue, and only two vehicles, which he apparently uses occasionally, remain stored in the yard at that property. With his recent response, Mr. Hartley is now compliant with Ordinance # 91.

NELSON COUNTY SHERIFF'S REPORT: Sheriff Olson reported various recent activity, including a sizeable drug bust in Michigan, investigation of break-ins of fish houses and farmsteads in the area, vandalism in the lobby of McVilve Post Office, and recent incidents of phone scamming. The deputy from Aneta has resigned, and a replacement will be sought. City traffic continues to be monitored for speeding violations.

CITY PORTFOLIOS: The following portfolio reports were introduced:

1. Councilman Trostad reported that Municipal Country Club will be increasing green fees and membership dues, in addition to sponsoring several special events and tournaments for fundraising purposes in the coming year. They are establishing an equipment fund for purpose of maintaining and upgrading mowers and other course-grooming equipment, and are seeking a financial contribution from the City for this fund. Request for funds was **tabled** until March City Council meeting.
2. Councilman Sadowsky reported that mechanical repairs at the restaurant have been completed, and lessees Robinson and Ingalls have indicated verbally that they will reopen for business later this week.
3. Councilman Reiten reported contacting Park Board President, Wayne Ressler, to request use of a storage shed (mounted on skids) from the ball park to use as a temporary warming house at City skating rink, however the request was denied. Discussed notifying Park Board regarding need to upgrade playground equipment in City Park, repair/painting of baseball stadium, and upgrading/maintenance of other recreational facilities. Councilman Trostad offered to serve as liaison between City and Park Board, and will ask Mr. Ressler for notification of Park Board meetings.
4. Councilman Reiten reported plans for development at McVilve Municipal Airport are on hold pending receipt of the engineering report from KLJ that was due in 2014.

FINANCIAL REPORT: After review, Sadowsky made a **motion to approve** January bills as presented and hereby listed, seconded by Trostad, all voted aye, **motion carried.**

19813	Ness Press, Inc. (legals – Dec. 1, '14 minutes)	\$ 109.02
19814	Ferguson Waterworks	147.03
19815	Grand Forks Utility Billing (water testing)	150.00
19816	D & M Service (streets 248.86; office 27.74)	276.60
19817	Interstate Flue Service (restaurant)	1,416.00
19818	Chase Card Services	365.42
19819	MCI	27.99
19820	Aggassiz Mechanical (water plant)	955.87
19821	Municipal Gov't Academy (webinar registrations)	60.00
19822	Verizon Wireless	74.42
19823	UNUM Life Insurance Co. (premium)	134.82
19824	Brager Disposal (Dec. '14 service)	1,541.00
19825	Otter Tail Power (office 101.89; sts 621.89; wtr 515.44; airport 16.98; aud 480.24; café 690.23; storage 84.61)	2,511.28
19826	Dennis Stenson (winterfest – clean/repair santa suit & boots)	40.18
19827	Ness Press, Inc. (office – subscription renewal)	25.00
19828	Blue Cross Blue Shield of ND (Feb. '15 premium)	3,224.90
19829	Nelson County Sheriff's Dep't. (Feb. '15 policing)	1,204.05
19830	F & M Bank of ND (loan pymt)	5,000.00
19831	D & M Service (vehicles)	170.27
19832	Workforce Safety Insurance of ND ('15 premium)	2,122.08
19833	Wallace Repair (streets – battery for Mule)	61.05

Revenues and disbursements through January 30, 2015 were distributed for review. A printed explanation/addendum from Auditor Arneson was read by Mayor Stein during the review and entered into the record. **Motion** by Sadowsky to approve the revenue and disbursement report as presented; seconded by Reiten, all voted aye, **motion carried.**

NEW BUSINESS:

Child Care Opportunities: Mayor Stein stated that he received information immediately prior to the meeting that the American Legion building would be available to parties that have expressed interest in starting day care center. It was decided to notify the interested parties and encourage them to meet with Legion officials on this matter.

Mayor Stein announced the next meeting is scheduled on Monday, March 2, 2015 @ 7PM in City Office conference room.

ADJOURNMENT: On motion duly made, seconded and carried, meeting adjourned at 9:15 PM.

Respectfully submitted by:

ATTEST:

ATTEST:

Joanne Brennan
Deputy Auditor

Renaë Arneson
City Auditor

Douglas Stein
Mayor, City of McVillie