

December 29, 2015 Special Meeting

The City Council of the City of McVilleville met in special session Tuesday, December 29th at 6:00pm at the City Office.

The purpose of the meeting was to meet with Eric Gilbertson of KLJ Engineering and Stacie Sevigny of the Red River Regional Council to discuss the Streetlight Project and the McVilleville Dam Spillway and Campground project.

Mayor Douglas Stein presiding

Council Members present: Douglas Trostad, Ed Sadowsky, Julie Stewart

Public works: Jonathan Trostad

Auditor- Renae Arneson , Deputy Auditor- Joanne Brennan and City Clerk- Margaret Carlson

Also in attendance: Eric Gilbertson, KLJ Engineering and Stacie Sevigny, Red River Regional Council

Mayor Stein called the meeting to order at 6 pm and then turned the floor over to Stacie Sevigny.

Item #2.1 STREETLIGHT PROJECT

Sevigny provided an documented overview* of the CDBG Funds Grant process to all in attendance. She proceeded to give a synopsis of the grant application, grant award, next steps and other considerations with regards to the grant awarded to the City for the Streetlight Project. At this time Sevigny turned the floor over to Eric Gilbertson of KLJ Engineering.

Gilbertson led the discussion on the next step in the process and recommended to open for bids on the Streetlight Project in late February. Gilbertson estimates that the project should take approximately four weeks or less to complete. Also discussed was how long the City could be without lights on Main St, feed points for the project, time frame of completion and working around the McVilleville Days schedule. Gilbertson will work up contract information and submit to City for review at the next regular meeting scheduled 1/4/16.

ITEM #2.2 MCVILLE DAM SPILLWAY AND CAMPGROUND PROJECT

Gilbertson stated 2 years ago that KLJ Engineering inspected the Dam after the City received the ND State Water Commission's spring 2012 dam inspection determining the Dam was in "terrible shape" and listed numerous deficiencies. Gilbertson provided an estimated 900,000 cost to repair the deficiencies and modernize the campground facility with sanitary sewer for each campsite. Gilbertson went over the estimated costs of the project and the possible funding options. A grant from The Outdoor Heritage Fund would be instrumental in possibly funding 75% of the project with inclusion of the upgrades for the campground. The City with the assistance of Gilbertson will move forward in applying for grant in next grant round for The Outdoor Heritage Fund is March 1, 2016.

Mayor Stein opened the floor to the Council Members. Trostad asked Gilbertson what other options are available for sewer at the Dam. A septic system, a holding tank (requires pumping service) and the lift station were discussed.

Gilbertson will provide copies of his report for the council as soon as possible. The discussion on these projects came to an end at 7:05 pm and Gilbertson and Sevigny left at this time.

ITEM #2.3 REIMBURSEMENT FOR CAFE PURCHASES TO REPLENISH INVENTORY

A request was made for reimbursement of \$808. 77 by Carl Dezotell for purchases made in October/November prior to Cafe opening. The items have been placed into inventory and upon reimbursement will be owned by the City. Motion made by Trostad, seconded by Sadowsky to approve payment, all vote aye, motion carried.

ITEM #2.4 FURNACE ISSUE AT WATER TREATMENT PLANT

Kolenda Heating and Cooling submitted an estimate with five options to replace the furnace at the WTP. Prior to meeting Mayor Stein spoke with Kolenda regarding the options. Stein opened discussion and Auditor Arneson telephoned Kolenda and placed him on speakerphone. Kolenda was able to provide information regarding each option and field questions from the Council Members. A representative from Traveler's Insurance will be here 12/31/15 to inspect the furnace. Issue tabled at this time pending outcome of insurance claim.

Prior to adjournment, Auditor Arneson handed Mayor Stein a typed document* addressed to the City Council. The Mayor read the document to all in attendance. In brief overview, Arneson requests to work in the office January 4-8 and use remaining vacation hours in January, work remotely in January on any grant work that may arise during the month with the Streetlight Project or Dam Project at her current rate and proportionally cover her health insurance premium. After January 31, Arneson would be available to provide support services as needed at a flat rate of \$30/per hour with no additional benefits. Motion to approve the request outlined in the document made by Sadowsky, seconded by Trostad, motion carried upon unanimous roll call vote, Sadowsky-aye, Trostad- aye, Stewart, aye. *document in its entirety to be filed with the official minutes in the City office.

There being no further agenda items listed for this special meeting, the meeting was adjourned at 8:30pm.

Respectfully Submitted by:

Margaret Carlson
City Clerk

ATTEST:

Joanne Brennan, Deputy Auditor

ATTEST:

Douglas Stein, Mayor