

June 10, 2015

The City Council of the City of McVile met in regular session June 10, 2015 at the City Office at 7 pm.

Mayor Douglas Stein presiding

Council Members Present: Ed Sadowsky, Haley Klefstad, Neil Reiten, Douglas Trostad

Auditors: Renae Arneson and Joanne Brennan

Public Works: Ryan Johnson, Jonathon Trostad

Also Present: Dianne Urvand, Bruce Bowersox, Steve Forde, Ellen McKinnon

The meeting was called to order by Mayor Stein at 7 pm. The Agenda was approved as presented.

Motion made by Haley Klefstad, seconded by Edward Sadowsky to approve the May 2015 minutes, all vote aye.

PUBLIC WORKS REPORT:

The Water Salesman experienced a water line break this past week. Tolna Plumbing will work with our city to repair. Residents or others who need water can contact the PW during business hours for assistance from the water plant hydrant area.

The City Jetting Machine is currently in Fargo for repairs. Lakota's unit is on standby if needed.

The Country Club meter area needs a deeper pit for installation. Bids will be secured from Johnson Construction and Brodell Concrete as soon as possible.

NDTC is in the process of locating adaptors to switch the water plant over to fiber-optic relay.

Tyler Klatt is working for the City under the Job Service Youth Program.

Mosquito chemicals were discussed. The City may switch to a Permaman One 30-30 mix with mineral oil to see if it's more effective in controlling the mosquito counts.

FINANCIAL REPORT:

Motion made by Ed Sadowsky, seconded by Haley Klefstad to approve bills 19907 to 19936, to wit:

19907	Kolenda Heating & Air (restaurant repairs, reimbursed by insurance proceeds)	\$ 17,493.30
19908	Tri-County Petroleum (auditorium 248.69; restaurant 323.04; water plant 396.89)	968.62
19909	Quill Corp. (office supplies)	101.74
19910	Breezn Bar & Grill (\$1500 grant and \$1500 loan)	3,000.00
19911	Jason Hathaway (refund utility deposit)	125.00
19912	Chase-VISA (Country Club 590.00; strts 315.38; office 175.02; billing postage 244.28; trees 85.39; water 151.78)	1,561.85
19913	MCI	27.49
19914	Hawkin's Inc.	1,015.92
19915	ND One Call	4.40
19916	Grand Forks Utility Billing (water testing)	200.00
19917	Vinyl Vision (tree honoree plaque)	140.00
19918	Verizon Wireless	75.51
19919	Brager Disposal	2,010.00
19920	Brager Roll-Off Service (Spring clean-up)	1,150.00
19921	Mike's Refrigeration (restaurant – ice machine repair)	303.00
19922	Otter Tail Power (sts 644.29; wtr 324.81; Lee St. storage 48.79; restaurant 383.32; airport 17.51; Auditorium 277.36; office 72.13)	1,768.21
19923	Jeremy Lilleoien (snow removal – sidewalks)	275.00
19924	McVile Days Committee (annual donation)	400.00
19925	Northern Plumbing	26.04
19926	BCBS of ND	3,224.90
19927	Farmers Union Oil Co	26.50

19928	NDTC (website updates)	90.00
19929	Nelson County Sheriff's Dept. (June '15 policing)	1,204.05
19930	D & M Service (vehicles 272.21; grounds 34.67; sewer 66.32)	373.20
19931	Northern Plumbing Supply	26.04
19932	Bank of North Dakota (loan pymt – water)	6,880.40
19933	Brager Disposal	2,010.00
19934	Skip's Petroleum (required vent update)	42.29
19935	Nelson County Highway Dept. (anhydrous road signs & installation)	194.47
19936	Oxton's Super Valu	151.73

Motion made by Haley Klefstad, seconded by Ed Sadowsky to accept the revenues and disbursements as presented by the auditor, all vote aye.

NCHS:

Bruce Bowersox, Administrator and Steve Forde, CFO for Nelson County Health System were on hand to thank the city for agreeing to assist and sponsor a grant application for the boiler replacement at the hospital. Other needs at this time are minor roof repair and windows. This application will be submitted to the RRRC in July. A meeting will be held to discuss further the plan of presentation and feasibility, as the City will also have an application for Street Light Repairs at that same time accessing the same funding.

Also discussed was the current Management Agreement between the City and NCHS. Bruce has suggested combining the Agreement, its Addendums, and other minor changes. This current agreement is self-renewing. It will be reviewed by the Auditor and presented once completed.

We are still awaiting response from the ND Department of Commerce on the grant for boiler modifications at the Care Center. Both Bruce and Steve expressed their interest in seeking restitution due to under-sized pipes supplying the boiler as designed by Lightowler Johnson Architects. Due to this situation it has caused burn out of several expensive elements in the system. After repeatedly trying to work with their firm, we have had no success in rectifying the problem. Renae will check with the City's Attorney Richard Olson on feasibility of initiating litigation in this matter against Lightowler Johnson Associates of Fargo, ND.

Leakage issues at the auditorium were discussed. Renae received an estimate of \$2982.00 from Target Roofing of Devils Lake for roof modifications. A follow-up call will be made on their determinations before any decisions are made. Mayor Stein fixed the down-spout on the north side of the building in the rain last Saturday and checked for leakage. Jonathon had caulked some areas on the north side as well. During this past weekend no rain entered the building, however the roof wind turbines could be an issue when excessive rain and wind occur at the same time.

The Street Light Project has been given approval by HUD for application to the RRRC. Renae will work with KLI Engineers for a preliminary engineering report and complete the pre-application due July 15. A presentation will be made before their Board on August 20.

In reviewing our current Ordinance #11 from 1909 and #38 from 1954, it was determined to be obsolete. A new draft was presented. After discussion, motion made by Douglas Trostad, seconded by Ed Sadowsky to repeal Ordinance #11 and #38 and to approve the first reading of Ordinance #103. Roll call vote: Haley Klefstad, aye, Douglas Trostad, aye, Edward Sadowsky, aye, Neil Reiten nay. Motion passed. Hereby attached and reads as follows:

ORDINANCE #103: Curfew

Be it ordained by the City Council of the City of McVile, North Dakota.

Section 1: Repeal

Ordinance #11 (Curfew) dated March 25, 1947, and Ordinance #38 (amending Curfew Ordinance #11), are hereby repealed.

Section 2: Effective Date

This Ordinance #103 shall be in full force and effect from and after its final passage and adoption.

Section 3: Curfew

3.1 It shall be unlawful for any minor under the age of sixteen (16) years of age to be present upon the public streets, thoroughfares, other public property of the City of McVilIe, any adjunct commercial/business properties, and private property not owned by the parents/ guardians, between the hours of 12:01 AM and 5:00 AM unless accompanied by a parent or an adult having the right under law to assert parental authority over such minor.

3.2 It shall be unlawful for the parent of a minor under the age of sixteen (16) years of age or an adult having the right and duty under law to assert parental authority over such minor, to knowingly permit such minor to violate subsection 3.1 hereof.

Section 4: Penalty

Penalty for violation of this Ordinance #103 shall be a fine of one hundred (\$100) dollars for first offense; one hundred fifty (\$150) dollars for second offense; three hundred (\$300) dollars for third offense.

FIRST READING: June 10, 2015

PUBLICATION: June 11, 2015

SECOND READING: July 6, 2015

FINAL READING AND ADOPTION: ____/____/____

ATTEST:

ATTEST:

Renae Arneson

City Auditor

Douglas Stein

Mayor

Neil Reiten reported there will be a conference call between Ben West, ND State Aeronautics Commission, Engineers at Kadrmass, Lee and Jackson and himself, Ed Sadowsky, Renae Arneson and Doug Stein. The time of the call will be Thursday, June 11 at 2 pm from the City Office. Items to discuss include a helipad, hangar issues, the dip in Runway 13.31 and lights. Grants are available and will be discussed at this time.

Rough draft letters issued to Larry Walter/Carol Brandvold of dilapidated buildings and vehicles and to Kathleen Messner of the former Kathleen's Kut n Kurl building were reviewed. Motion made by Douglas Trostad, seconded by Haley Klefstad to approve both letters and to mail, all vote aye.

The ice machine at the restaurant was discussed. It's over-sized capacity and the fact that it freezes up and needs repair has become a problem. Kolenda Heating and AC have two new units on hand and pictures were reviewed. It was suggested a trade be made for a smaller unit and more energy efficiency. Renae will check into this further and report back to the council as soon as possible.

Dianne Urvand was on hand representing the McVilLe Cemetery Association request for additional property, if necessary for creating a new living fence of trees. The group plans to possibly remove the existing evergreens and plant new ones outside of the current area. Mayor Stein and Richard Urvand measured the area today and found the existing line of trees is inside their current property lines. The Association will keep the city informed as to their decisions in the future.

Motion made by Neil Reiten, seconded by Ed Sadowsky to approve a building permit for Larry Gilomen for a lien-to on the storage area of the current garage area. All vote aye.

Mayor Stein asked if there were any questions in regard to the current Purchasing Policy. General operations of the city and decisions for purchasing can be made by department heads and should not need approval or contact to each of the board members as specified by the budget and under certain dollar amounts. The policy may be discussed at the July meeting.

The Hospital street signs on Main Street are in need of replacement. Several other areas may need signs as well. Motion made by Haley Klefstad, seconded by Neil Reiten to approve a budget of \$500.00 for replacements, all vote aye. Doug Trostad volunteered to provide a list to the Office.

Motion made by Neil Reiten, seconded by Doug Trostad to approve the Nelson County Emergency Mitigation Plan and pass the attached resolution, to wit:

RESOLUTION

ADOPTING THE 2015 NELSON COUNTY MULTI-HAZARD MITIGATION PLAN FOR THE CITY OF MCVILLE, ND

WHEREAS, the City of McVilLe has been and continues to be committed to the protection of life, property, and the environment from natural, technological, and human-caused hazards; and

WHEREAS, the City of McVilLe recognizes the threat that natural, technological, or human-caused hazards pose to people and property within the City; and

WHEREAS, the 2015 Nelson County Multi-Hazard Mitigation Plan is the result of an extensive planning effort coordinated by Nelson County Emergency Management in cooperation with governmental and non-governmental stakeholders to develop a community specific mitigation plan which identifies hazards that have the potential to impact the City and establishes mitigation strategies to address these hazards; and

WHEREAS, Nelson County Emergency Management and the City of McVilLe will coordinate implementation of the plan and continue to engage stakeholders in the review and update of the plan; and

WHEREAS, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre and post-disaster mitigation grant programs; and

WHEREAS, the City of McVilLe, Nelson County, ND Department of Emergency Services, and Federal Emergency Management Agency Regional VIII officials have reviewed the 2015 Nelson County Multi-Hazard Mitigation Plan and have approved it contingent upon this official adoption of the plan by the McVilLe City Council; and

NOW, THEREFORE, BE IT RESOLVED by the **City of McVile**, North Dakota that the 2015 Nelson County Multi-Hazard Mitigation Plan as approved by FEMA is hereby **adopted** by the City of McVile as the City's Multi-Hazard Mitigation Plan.

Adopted this 10th day of June, 2015.

Douglas Stein, Mayor

Renae Arneson, Auditor

Renae noted she filed an insurance claim with the ND Insurance Department on the water tower drainage tube that came off the water tower in a wind storm last month. The estimate received from H & H Coatings was \$4.85K, plus the cost of the new pipe.

Motion made by Doug Trostad, seconded by Haley Klefstad to approve the Resolution for Insurance Bond for the City Auditor's at \$1.75K, all vote aye.

The lot line between LeRoy Manke and Judy Sateren properties on Lee Street were measured. LeRoy Manke has constructed a non-permanent storage building on his property, however less than 2' of the building sits on the 5' set back zone. Motion made by Haley Klefstad, seconded by Doug Trostad to allow a conditional 2' variance for the storage shed to remain, as long as no permanent building shall be constructed on the adjacent property, all vote aye.

It was noted that the County road north of the golf course may need more surface materials. The Nelson County Highway Department will contact the City and the Township when the work may be done.

Doug Trostad noted that the Grand Forks Herald will be doing a "Road Trip" to McVile and it will be published in the Herald July 13. Renae was asked to see if the City could accommodate any of their questions.

Ellen McKinnon attended the meeting and stated there is a "Dog Food Pantry Truck" that can provide needy families with pets free food. Anyone having questions can contact her directly.

The Juveniles lined up for community service did not participate in the manner in which the court set forth. They will be turned back to the Court System.

Motion made by Doug Trostad, seconded by Ed Sadowsky to adjourn the meeting at 10:15 pm, all vote aye.

ATTEST:

Renae Arneson, Auditor

Douglas Stein, Mayor

