

May 4, 2015

The City Council of the City of McVille met as a Board of Equalization and for their regular meeting Monday, May 4, 2015 at 7 pm at the City Office.

Mayor Douglas Stein presiding

Council Members Present: Neil Reiten, Edward Sadowsky, Douglas Trostad

Auditor Renae Arneson, Deputy Auditor Joanne Brennan

Assessor Michelle Linstad

Ryan Johnson and Jonathon Trostad, Public Works

Council Member Absent: Haley Klefstad

Also Present: Ellen McKinnon, Brenda Harris, Richard Urvand, Yesinia Wooton

The meeting was called to order as a Board of Tax Equalization. Assessor Linstad presented the final numbers on the property valuations and changes as discussed at the April meeting.

Motion made by Doug Trostad, seconded by Ed Sadowsky to accept the 2014 Assessment changes, homestead credits and other items included in the attached report, all voted aye.

The Agenda was approved as presented.

Motion made by Neil Reiten, seconded by Edward Sadowsky to accept the April minutes as presented, all vote aye.

PUBLIC WORKS REPORT:

Lee Street Sewer: The sewer has been jetted several times in addition to adding a series of various chemicals to break up a grease plug that caught on tree roots causing sewer backup into 3 homes. Rural Water Association will be contacted to assist with a camera to provide information needed to solve this problem. Homeowners along this area were advised to not place cooking grease down their sewers last week, however more grease appears to be present. The Office will call homeowners to give second notifications.

Jetter Problems: Sanitation Products of Fargo has been contacted for repairs.

NDTC will work with Climate Controls to assist the City in replacement of the copper line for the relay signal between the Water Treatment Facility and the Water Tower.

FINANCIAL REPORT:

The NDIRF insurance claim dollars of \$13K for breakdown coverage at the restaurant has been received. Bills for Ohnstad Electric and Kolenda Heating and Cooling should be remitted.

Motion made by Ed Sadowsky, seconded by Neil Reiten to transfer \$4.5K from sales tax to the café fund to cover the different between the dollars received, the deductible and other modifications completed on the exhaust system, all vote aye. A payment of \$3.8K could be made from the highway fund to the outstanding short term debt on the equipment storage facility.

Motion made by Neil Reiten, seconded by Ed Sadowsky to accept bills 19882 to 19906, to wit:

19882	Brager Disposal	\$ 2010.00
19883	Transcript Publishing (Lake Region ad)	200.00
19884	Nelson County SCD (1/2 cost of replacement trees)	45.75
19885	Ness Press (airport 4.80; publish legals 145.59)	150.39
19886	Tri-County Petroleum (wtr plnt 1341.00; auditorium 707.00; office 336.00)	2384.00
19887	Verizon	75.27
19888	MCI	27.49
19889	Otter Tail Power Co. (wtr 453.55; sts 649.58; office 72.55; auditorium 466.61; Café 505.91; airport 17.51; PW storage bldg 122.11)	2287.82
19890	Chase Visa (wtr 136.45; auditorium 29.76; office 21.35; postage 17.99)	205.55
19891	Olson, Juntunen & Sandber, Ltd. (legal consult – Twete bldg)	402.50
19892	Ihry Insurance (airport liability)	1392.00
19893	Ferguson Waterworks (water plant)	496.95
19894	BCBS of ND	3224.90
19895	ND League of Cities ('15 membership dues)	500.00
19896	Central Business Systems (new printer/copier)	935.00
19897	Nelson County SCD (trees)	24.50
19898	D & M Service (vehicles/streets 124.38; sewer 20.26)	144.64
19899	Farmers Union Oil (shop)	26.97
19900	NDTC (website updates)	30.00
19901	Ohnstad Electric (restaurant – ins claim reimbursed)	1542.99
19902	Mid-American Research Chemical (water plant)	858.14
19903	Oxton's Super Valu	8.46
19904	Northern Plumbing Supply	228.30
19905	Central Business Systems, Inc. (copier contract)	105.55
19906	Nelson County Sheriff's Dept.	1204.05

OLD BUSINESS:

The policy in which the public works employees are paid was discussed. After discussions with the Municipal Auditor Wallace Rygh, Mayor Stein requested the payment date remain the same as stated in the policy manual. Motion made by Neil Reiten, seconded by Ed Sadowsky. Roll call vote: Doug Trostad nay, Neil Reiten aye, Ed Sadowsky, aye, motion passed.

Updates to the Employee Manual were discussed. Motion made by Doug Trostad, seconded by Neil Reiten to accept the same, all vote aye.

Our request from the Governor's Discretionary Fund for financial assistance in repairing/re-wiring our Main Street lighting was discussed. No word has been received since Mayor Stein contacted their office. Dawn Keeley, Red River Regional Council Director will meet with us on May 7 when the Nelson County JDA holds their meeting in the library to discuss further.

Spring Cleanup for White-ware will be held May 7 and the curbside pickup will be held Wednesday May 13.

Loan Pool/Grant Agreements between the City and the businesses of White and Rusty and Breezn Bar & Grill were reviewed. When conditions are met, funds will be disbursed.

The water meter for the pump supporting the County Club/Football Field Irrigation line was discussed. Motion made by Neil Reiten, seconded by Ed Sadowsky to purchase the 3" meter from Ferguson Water Works and install as soon as possible, all vote aye. This will insure accurate readings as discussed in April needed for the ND State reporting process.

The Shade Tree Committee set Thursday, May 14 at 1 pm for this year's Arbor Day. This year's honoree is Clifford Sateren. The Dakota Prairie 5th Grade Class will join us for a walking tour to identify tree species, age, etc. The event will begin in the Main Street City Park and move to the McVille Dam Bike Path area and end with the tour.

Motion made by Doug Trostad, seconded by Neil Reiten to designate The Messenger as the city's official newspaper, all vote aye.

NCHS has requested the City's assistance for possible funding/grant opportunities for the Hospital to repair the roof and boiler system. The Council was favorable to give them assistance in this regard.

The Playground equipment in our city park and dam area campground have become outdated. The State of ND has grant funds available. Renae visited with Wayne Ressler to discuss with his Park Board. Renae and Wayne will meet with Dawn Keeley from the Red River Regional Council to learn about the applications May 7.

Neil Reiten discussed his conversation with Ben West from the ND Aeronautical Association for securing a Helipad at our municipal airport. Renae Arneson will check with KLJ Engineers for specifications for this and report back.

Continuing with the list prepared by the Council and the prior appointed committee in regard to dilapidated homes/property, etc a plan of action was discussed. More specifically alleyways are becoming blocked by debris and overgrown trees, shingles are coming off homes, broken windows, abandoned vehicles and dilapidated storage buildings exist. General city-wide notification will be placed to bring awareness to the subject. Letters will be drafted and reviewed prior to being sent.

Yesinia Wooton reported she has purchased a collar and is in the process of installing a fence to secure their dog who had previously escaped from the family. The council appreciates their cooperation.

Ellen McKinnon reported she has seen youth in the late evening hours near the Harvest States Grain Elevator and Burlington Northern Tracks for no apparent reason. She has contacted the Sheriff's Department, however the meetings of youth in this location continue. The City will follow up with the Sheriff for further action. Harvest States will be contacted to see if any damage or vandalism has occurred. The City's curfew was discussed, but is quite outdated may be not realistic.

The next regular council meeting was set for June 8, 2015 at 7 pm at the City Office.

There being no further business, upon motion duly made, seconded and carried, the meeting was adjourned.

ATTEST:

Rena Arneson, City Auditor

Douglas Stein, Mayor